

Ref. No.KAHER/MF-25/19-20/D- 090819023

8<sup>th</sup> August 2019

## MEETING NOTICE

I am directed to convene the meeting of the *Advisory Committee* of the *University Department of Education for Health Professionals (UDEHP)* on **Saturday**, the **24<sup>th</sup> August 2019** at **11.30 AM** in the **Board of Management Room** of the KAHER to discuss the following subjects:

### A G E N D A

1. Confirmation of the minutes of the Advisory Committee of UDEHP meeting held on 25<sup>th</sup> January 2019.
2. Action Taken on various resolutions adopted in the Advisory Committee of UDEHP meeting held on 25<sup>th</sup> January 2019.  
- *Action Taken Report is enclosed.*

#### Agenda for information:

3. Reporting of the activities already conducted by the UDEHP from 26<sup>th</sup> January 2019 to 31<sup>st</sup> July 2019.  
- *Presentation by Director, UDEHP*
4. Reporting of the activities conducted by the respective Departments of the constituent units (DoME / DoDE / DoAE / DoNS / Research Foundation / BSRC / Dr. S.G.Desai Library) for the period from 1<sup>st</sup> August 2018 to 31<sup>st</sup> July 2019.  
- *Presentation by Director, UDEHP*
5. Reporting of the activities conducted by Clinical Skill Lab for the period from 1<sup>st</sup> August 2018 to 31<sup>st</sup> July 2019.  
- *Presentation by Dr. M.G.Dhorigol, Co-ordinator, Clinical Skill Lab*
6. Consideration of suggestions from the distinguished members for strengthening the activities of UDEHP
7. Any other subject with the permission of the Chair.

The meeting will be chaired by the **Hon. Vice-Chancellor**.

Kindly make it convenient to attend the meeting.



  
Prof. Dr. V.D.PATIL  
Registrar

To

1. The Members, Advisory Committee of UDEHP, KAHER, Belagavi.
2. Dr. M.G.Dhorigol, Co-ordinator, Clinical Skill Lab, KAHER, Belagavi.

CC to : The Special Officer to Hon. Vice-Chancellor, KAHER, Belagavi.

## KLE ACADEMY OF HIGHER EDUCATION AND RESEARCH

ACTION TAKEN REPORT ON VARIOUS RESOLUTIONS OF THE ADVISORY COMMITTEE OF UDEHP HELD IN THE BOM ROOM OF THE UNIVERSITY ON 25<sup>th</sup> JANUARY 2019

| Agenda No. | Subject/Item | Discussion/Briefing   | Resolution | Action Taken  |
|------------|--------------|---|------------|---|
|            |              | Dr. (Mrs) Padmaja Walvekar, Director, UDEHP welcomed the members.<br>Hon. Vice-Chancellor briefed the members with the following information:   | --         | --  |
|            |              | <ul style="list-style-type: none"> <li>The students are the important stakeholders and the University is required consider and analyze the valuable inputs / suggestions given by them.</li> </ul>  | --         | The Director, UDEHP shall make presentation of the suggestions given and considered for the period from 1 <sup>st</sup> January 2019 to 31 <sup>st</sup> July 2019. |
|            |              | <ul style="list-style-type: none"> <li>The University created the required infrastructural facilities both in terms of equipment and human resource and the same needs to be effectively utilized by the faculty and students for faculty development, training, etc..</li> </ul>                   | --         | Noted. The respective Principals shall note and comply with the same.   |
|            |              | <ul style="list-style-type: none"> <li>The ICT facilities existing in the University need to be effectively utilized for teaching-learning process, evaluation, etc.</li> </ul>   | --         | -do-  |
|            |              | <ul style="list-style-type: none"> <li>Though the UDEHP conducts workshops regularly, the program outcome of the same needs to be analyzed and appropriate decisions need to be taken.</li> </ul>   | --         | -do-  |
|            |              | <ul style="list-style-type: none"> <li>Two external experts are to be nominated on the Advisory Committee of UDEHP by Hon. Vice-Chancellor.</li> </ul>  | --         | -do-  |
|            |              | <ul style="list-style-type: none"> <li>Based on Vision-2030 Document, the UDEHP may prepare Development Plan to train the faculty and students in the field of health profession.</li> </ul>  | --         | The Director, UDEHP shall note and comply with the same.  |
|            |              | <ul style="list-style-type: none"> <li>It has been made mandatory on the part of the students to give his / her feedback at the end of the term and after appearing for the final examination. These should be linked to hall-ticket generation and issuing of marks-cards respectively.</li> </ul> | --         | The Controller of Examinations has been advised to note and comply with the same.   |
|            |              | <ul style="list-style-type: none"> <li>The staff and students need to visit the website of the University / constituent units to know the latest developments with regard to academics, research, etc.</li> </ul>   | --         | The Principals of the constituent units shall note and motivate the faculty and students in this regard.  |
|            |              | <ul style="list-style-type: none"> <li>The University will convene the meeting of Advisory Committee of UDEHP once in four months (thrice in a year).</li> </ul>  |            | Noted and being followed.   |

|            |  |   |                                    |  |
|------------|--|---|------------------------------------|--|
|            |  | <ul style="list-style-type: none"> <li>• Inter-disciplinary / Inter-departmental educational research to be started.</li> <li>• Innovative educational projects are to be continued on regular basis.</li> <li>• The UDEHP shall also prepare the draft of the welcome letter to the students to be issued after admitting them in the College.</li> </ul> <p>The Agenda was taken up for further discussion and consideration.</p> | -                                  | Noted.   |
|            |  |   | -                                  | Noted.   |
|            |  |   | --                                 | The Director, UDEHP shall note and comply with the same. |
|            |  |   |                                    |  |
| Item No. 1 | Confirmation of the minutes of the Advisory Committee of UDEHP meeting held on 18 <sup>th</sup> August 2018.                   | Confirmed.  | --                                 | Noted.   |
| Item No. 2 | Action Taken on various resolutions adopted in the Advisory Committee of UDEHP meeting held on 18 <sup>th</sup> August 2018.   | Noted and taken on records.   | --                                 | Noted.   |
| Item No. 3 | Reporting of the release of Edu-Cause (UDEHP News-bulletin) on 15 <sup>th</sup> August 2018.                                   | The Chairman informed that Edu-Cause (UDEHP News-bulletin) has been released on the auspicious occasion of the Independence Day i.e. on 15 <sup>th</sup> August 2018.   | Resolved to take note of the same. | Noted.   |
| Item No. 4 | Reporting of the release of Calendar of Events of the UDEHP for the year 2019.   | Dr. Padmaja Walvekar, Director, UDEHP informed that the Calendar of Events of the UDEHP for the year 2019 has been prepared and circulated amongst all the institutions. She also made the presentation of the programs and events proposed to be conducted by UDEHP during the year 2019.  | Resolved to take note of the same. | Noted.   |
| Item No. 5 | Reporting of the activities already conducted by the UDEHP from 1 <sup>st</sup> August 2018 to 31 <sup>st</sup> December 2018. | Dr. Padmaja Walvekar, Director, UDEHP made presentation of the activities already conducted by the UDEHP from 1 <sup>st</sup> August 2018 to 31 <sup>st</sup> December 2018.  | Resolved to take note of the same. | Noted.   |

|            |  |  |  |  |
|------------|--|--|--|--|
| Item No. 6 | Reporting of the activities conducted by the respective Departments of the constituent units (DoME / DoDE / DoAE / DoNS / Research Foundation / BSRC / Dr. S.G.Desai Library) already conducted by the UDEHP from 1 <sup>st</sup> August 2018 to 31 <sup>st</sup> December 2018. | Dr. Padmaja Walvekar, Director, UDEHP presented the details of the activities already conducted by the Departments (Educational Units) of the constituent units (DoME/DoDE/DoAE/DoNS / Research Foundation / BSRC / Dr.S.G.Desai Library) for the period from 1 <sup>st</sup> August 2018 to 31 <sup>st</sup> December 2018. | Resolved to take note of the same.   | Noted.   |
| Item No. 7 | Reporting of the activities conducted by Clinical Skill Lab for the period from 1 <sup>st</sup> August 2018 to 24 <sup>th</sup> January 2019.  | Dr. M.G.Dhorigol, Co-ordinator, Clinical Skill Lab of KAHER presented the details of the activities conducted by the Clinical Skill Lab for the period from 1 <sup>st</sup> August 2018 to 24 <sup>th</sup> January 2019.  | Resolved to take note of the same.   | Noted.   |
| Item No. 8 | Consideration of the budgetary provision to be made for conduct of UDEHP activities for the year 2019 by KAHER.  | The Advisory Committee of UDEHP considered the budgetary provision to be made for conduct of UDEHP activities for the year 2019 by KAHER.  | Resolved to recommend consideration of budgetary provision of Rs.5.00 lakhs to be made by the University for conduct of various activities under the auspices of UDEHP for the financial year 2019-20. | The University has made budgetary provision of Rs.5.00 lakhs for conduct of UDEHP activities for the financial year 2019-20.   |
| Item No. 9 | Consideration of purchase of new books on medical education.   | The Advisory Committee of UDEHP considered the proposal for purchase of new books on medical education.  | Resolved that an amount of Rs.75,000/- is to be made available for purchase of new books for the UDEHP.  | The Director, UDEHP shall procure the required books after observing necessary formalities prescribed for purchase of items / books / equipment and report compliance in this regard in the meeting. |

Ref. No. KAHER/MF-25/19-20/D- 270919016

26<sup>th</sup> September 2019

To

The Members,  
**Advisory Committee of UDEHP,**  
KAHER,  
**Belagavi.**

Dear Sir,

**Sub :** Minutes of the meeting of the **Advisory Committee** of **UDEHP** of the KAHER held on **24<sup>th</sup> August 2019.**

Kindly find enclosed the minutes of the **Advisory Committee** of **UDEHP** of the KAHER held on **24<sup>th</sup> August 2019.**

We request you to kindly go through the same and inform the undersigned regarding modifications/corrections, if any, to be made in the same, within two weeks from the date of this letter. If no communication is received from your end, it will be presumed that you have approved the same.

Thanking you,



Yours faithfully,

  
**Prof. Dr. V.D.PATIL**  
**Registrar**

Encl: As above.

- CC to:
1. The PA to Hon. Chancellor, KAHER, Belagavi.
  2. The Special Officer to Hon. Vice-Chancellor, KAHER, Belagavi.
  3. The Principals, All Constituent Units, Belagavi.
  3. Dr. M.S.Dhorigol, Co-ordinator, Clinical Skill Lab, KAHER, Belagavi.
  4. The Finance Officer, KAHER, Belagavi.
  5. The Technical Officer (Software), KAHER, Belagavi.

*PROCEEDINGS OF THE MEETING OF THE **ADVISORY COMMITTEE OF UDEHP**  
HELD IN THE **BoM ROOM OF THE KAHER ON 24<sup>th</sup> AUGUST 2019***

**MEMBERS PRESENT:**  
**(As per the Attendance-sheet)**

Dr. (Mrs) Sunita Patil, Director, UDEHP welcomed the members.

Hon. Vice-Chancellor welcomed the external members viz. Dr.Ciraj Ali and Dr. Thomas Chacko who have been nominated on the Advisory Committee of UDEHP.

In view of their rich experience in the field of Medical Education they will contribute for overall progress and development of the University in general and the UDEHP in particular.

Hon. Vice-Chancellor informed that Dr. Sunita Patil, Professor of Pathology, JNMC has been appointed as Director of UDEHP in place of Dr. Padmaja Walvekar for a period of 02 years.

It was resolved to place on record the valuable contribution made by Dr.Padmaja Walvekar as Director of UDEHP for the last three years and appreciate the work done by her.

Hon. Vice-Chancellor briefed the members with the following information:

- The mandate of the Advisory Committee of UDEHP is mainly to review the activities conducted by UDEHP and work out plans and strategies for various activities / events involving faculty development, professional development and skills for the benefit of the faculty and students.
- The University Department of Education for Health Professionals (UDEHP) has been quite active and conducting a number of faculty development programs for the benefit of the staff and students to develop and enhance the professional and practical skills.
- The history and achievements of KAHER and its sponsoring society viz.KLE Society were explained to external experts.

- It is suggested that each constituent college should appoint one senior faculty for enhancing educational research activities, coordinating the activities of UDEHP, implementation and evaluation of various faculty development initiatives.
- It was suggested by the experts that each constituent unit can identify 2-3 faculty members to be included in the Inter-disciplinary / Inter-professional research group, to promote inter-professional education and collaborative research. The inter-disciplinary research group should meet monthly and report to Hon. Vice-Chancellor.
- The UDEHP needs to identify thrust areas of research in the health education, professional development and skills and other relevant topics so that the faculty members can take up research work on such projects / topics.
- It was suggested to perform Goal-based evaluation of UDEHP programs / workshops for quality improvement and assurance.
- The external experts suggested that the University can consider setting a dedicated centre for continuous professional / faculty development. By doing so, the University can procure grants from UGC.
- Dr. Sunta Patil, Director, UDEHP presented the evaluated feed-back of the Departments from students which was taken at the end of the academic year. It was suggested to take the feed-back at the end of every term (mid-phase), instead of at the end of the year so that necessary changes can be done and implemented in the next term, to the same batch of students.
- It was suggested that the feed-back forms should be specific and actionable for remedying.
- The Advisory Committee meeting shall continue to be convened twice a year .
- The Vision-2030 which was discussed in the Academic Council has to be generated and documented by IQAC of the University. The UDEHP can add educational component to Vision-2030 document through IQAC.

Hon. Vice-Chancellor Dr. Vivek A.Saoji emphasized the need to focus on the following areas so as to enhance student-learning and their holistic development as well as to get recognition to faculty and institutes:

1. ICT Enabled Education / Blended learning
2. MCI Module on AETCOM
3. Continuous horizontal faculty development.
4. Inter-professional Education
5. Assessment with special emphasis on WPBA (Work place Based Assessment)
6. Humanities and Professionalism in Education and
7. Leadership, Team building, Decision making, critical thinking, problem solving, analytical skills, etc.

The Agenda was taken up for further discussion and consideration.

Item No. 1 : *Confirmation of the minutes of the Advisory Committee of UDEHP meeting held on 25<sup>th</sup> January 2019.*

**- Confirmed.**

Item No. 2 : *Action Taken on various resolutions adopted in the Advisory Committee of UDEHP meeting held on 25<sup>th</sup> January 2019.*

**- Noted and taken on records.**

Item No. 3 : ***Reporting of the activities already conducted by the UDEHP from 26<sup>th</sup> January 2019 to 31<sup>st</sup> July 2019.***

Dr. Sunita Patil, Director, UDEHP made presentation of the activities already conducted by the UDEHP from 26<sup>th</sup> January 2019 to 31<sup>st</sup> July 2019.

**Resolution:**

Resolved to take note of the same.

Item No. 4 : ***Reporting of the activities conducted by the respective Departments of the constituent units (DoME / DoDE / DoAE / DoNS / Research Foundation / BSRC / Dr. S.G.Desai Library)) already conducted by the UDEHP from 1<sup>st</sup> August 2018 to 31<sup>st</sup> July 2019.***

Dr. Sunita Patil, Director, UDEHP presented the details of the activities already conducted by the Departments (Educational Units) of the constituent units (DoME/DoDE/DoAE/DoNS / Research Foundation / BSRC / Dr.S.G.Desai Library) for the period from 1<sup>st</sup> August 2018 to 31<sup>st</sup> July 2019.

**Resolution:**

Resolved to take note of the same.



Item No. 5 : **Reporting of the activities conducted by Clinical Skill Lab for the period from 1<sup>st</sup> August 2018 to 31<sup>st</sup> July 2019.**

Dr. M.G.Dhorigol, Co-ordinator, Clinical Skill Lab of KAHER presented the details of the activities conducted by the Clinical Skill Lab for the period from 1<sup>st</sup> August 2018 to 31<sup>st</sup> July 2019.

**Resolution:**

Resolved to take note of the same.

Item No. 6 : **Consideration of suggestions from distinguished members for strengthening the activities of the UDEHP.**

The distinguished members were advised to give their valuable inputs and suggestions for strengthening the activities of the UDEHP.

The meeting concluded with a vote of thanks to the Chair.

  
MEMBER-SECRETARY



  
REGISTRAR

  
CHAIRMAN

# KLE ACADEMY OF HIGHER EDUCATION AND RESEARCH

(Formerly known as KLE University)

(Deemed-to-be-University established u/s 3 of the UGC Act, 1956)

Accredited 'A' Grade by NAAC (2<sup>nd</sup> Cycle)

Placed in Category 'A' by MHRD (Gol)

JNMC Campus, Nehru Nagar, Belagavi-590 010, Karnataka State, India

☎: 0831-2444444

FAX: 0831-2493777

Web: <http://www.kledeemeduniversity.edu.in>

E-mail: [info@kledeemeduniversity.edu.in](mailto:info@kledeemeduniversity.edu.in)

Ref. No.KAHER/MF-25/19-20/D- 31012004

30<sup>th</sup> January 2020

## MEETING NOTICE

I am directed to convene the meeting of the *Advisory Committee* of the *University Department of Education for Health Professionals (UDEHP)* on **Saturday, the 22<sup>nd</sup> February 2020 at 11.00 AM** in the **Board of Management Room** of the KAHER to discuss the following subjects:

### AGENDA

1. Confirmation of the minutes of the Advisory Committee of UDEHP meeting held on 24<sup>th</sup> August 2019.
2. Action Taken on various resolutions adopted in the Advisory Committee of UDEHP meeting held on 24<sup>th</sup> August 2019.  
- *Action Taken Report is enclosed.*
- Agenda for information:**
3. Reporting of the release of the Calendar of Events of the UDEHP for the year 2020 on 26<sup>th</sup> January 2020.
4. Reporting of the educational activities conducted by the UDEHP and constituent units from 1<sup>st</sup> August 2019 to 14<sup>th</sup> February 2020.  
- *Presentation by Director, UDEHP*
5. Reporting of the National Conference on Health Profession Education conducted on 21<sup>st</sup> - 23<sup>rd</sup> November 2019  
- *Presentation by Director, UDEHP.*
6. Innovations in Education in the Constituent Colleges of KAHER  
- *Presentation by Co-ordinator, UDEHP*
7. Brief Summary of the feedback of the 'Orientation Program' of MBBA Phase I.  
- *Presentation by Professor and HoD of Anatomy, JNMC*
8. Roadmap of UDEHP for 2020  
- *Presentation by Director, UDEHP*
9. Reporting of the activities conducted by Clinical Skill Lab for the period from 1<sup>st</sup> August 2019 to 14<sup>th</sup> February 2020.  
- *Presentation by Dr. M.G.Dhorigol, Co-ordinator, Clinical Skill Lab*
10. Any other subject with the permission of the Chair.

The meeting will be chaired by the **Hon. Vice-Chancellor**

Kindly make it convenient to attend the meeting



  
Prof. Dr. V.A. Kothiwale  
Registrar

To

1. The Members, Advisory Committee of UDEHP, KAHER, Belagavi.
2. Dr. M.G.Dhorigol, Co-ordinator, Clinical Skill Lab, KAHER, Belagavi.
3. Dr. Shilpa Bhimalli, Professor and HoD of Anatomy, JNMC, Belagavi.
4. Dr. Sheetal Pattanashetti, Co-ordinator, UDEHP, KAHER, Belagavi.

CC to :

1. The Special Officer to Hon. Vice-Chancellor, KAHER, Belagavi.
2. The Finance Officer, KAHER, Belagavi.

## KLE ACADEMY OF HIGHER EDUCATION AND RESEARCH

ACTION TAKEN REPORT ON VARIOUS RESOLUTIONS OF THE ADVISORY COMMITTEE OF UDEHP HELD IN THE BOM ROOM OF THE UNIVERSITY  
ON 24<sup>th</sup> AUGUST 2019

| Agenda No. | Subject/Item | Discussion/Briefing  | Resolution                         | Action Taken   |
|------------|--------------|--|------------------------------------|--|
|            |              | Dr. (Mrs) Sunita Patil, Director, UDEHP welcomed the members.  |                                    |  |
|            |              | Hon. Vice-Chancellor welcomed the external members viz. Dr.Ciraj Ali and Dr. Thomas Chacko who have been nominated on the Advisory Committee of UDEHP.   |                                    | --   |
|            |              | In view of their rich experience in the field of Medical Education they will contribute for overall progress and development of the University in general and the UDEHP in particular.   |                                    | --   |
|            |              | Hon. Vice-Chancellor informed that Dr. Sunita Patil, Professor of Pathology, JNMC has been appointed as Director of UDEHP in place of Dr. Padmaja Walvekar for a period of 02 years.   | Resolved to take note of the same. | --   |
|            |              | It was resolved to place on record the valuable contribution made by Dr.Padmaja Walvekar as Director of UDEHP for the last three years and appreciate the work done by her.  | Resolved to take note of the same. | --   |
|            |              | Hon. Vice-Chancellor briefed the members with the following information:   |                                    |  |
|            |              | <ul style="list-style-type: none"> <li>The mandate of the Advisory Committee of UDEHP is mainly to review the activities conducted by UDEHP and work out plans and strategies for various activities / events involving faculty development, professional development and skills for the benefit of the faculty and students.</li> </ul> | --                                 | Noted.   |
|            |              | <ul style="list-style-type: none"> <li>The University Department of Education for Health Professionals (UDEHP) has been quite active and conducting a number of faculty development programs for the benefit of the staff and students to develop and enhance the professional and practical skills.</li> </ul>                          | The same will be continued         | Noted.   |
|            |              | <ul style="list-style-type: none"> <li>The history and achievements of KAHER and its sponsoring society viz.KLE Society were explained to external experts.</li> </ul>   | Resolved to take note of the same. | Noted.   |
|            |              | <ul style="list-style-type: none"> <li>It is suggested that each constituent college should appoint one senior faculty for enhancing educational research activities, coordinating the activities of UDEHP, implementation and evaluation of various faculty development initiatives.</li> </ul>   |                                    | The Committees are being constituted as per the directions of Hon. Vice-Chancellor. A meeting of the members |

|  |  |  |
|--|--|--|
|  | <ul style="list-style-type: none"> <li>It was suggested by the experts that each constituent unit can identify 2-3 faculty members to be included in the Inter-disciplinary / Inter-professional research group to promote inter-professional education and collaborative research. The inter-disciplinary research group should meet monthly and report to Hon. Vice-Chancellor.</li> </ul>                                 | will be convened and appropriate actions will be initiated based on the discussions / resolutions to be adopted in the meeting.                  |
|  | <ul style="list-style-type: none"> <li>The UDEHP needs to identify thrust areas of research in the health education, professional development and skills and other relevant topics so that the faculty members can take up research work on such projects / topics.</li> </ul>   | It was suggested to discuss with respective committee members  |
|  | <ul style="list-style-type: none"> <li>It was suggested to perform Goal-based evaluation of UDEHP programs / workshops for quality improvement and assurance.</li> </ul>   | Resolved to take note of the same.   |
|  | <ul style="list-style-type: none"> <li>The external experts suggested that the University can consider setting a dedicated centre for continuous professional / faculty development. By doing so, the University can procure grants from UGC.</li> </ul>   | It was suggested to explore the opportunities of Academic Staff college.   |
|  | <ul style="list-style-type: none"> <li>Dr. Sunta Patil, Director, UDEHP presented the evaluated feed-back of the Departments from students which was taken at the end of the academic year. It was suggested to take the feed-back at the end of every term (mid-phase), instead of at the end of the year so that necessary changes can be done and implemented in the next term, to the same batch of students.</li> </ul> | The University will explore preparing and submitting the proposal for further consideration under the guidance of Hon. VC and auspices of UDEHP. |
|  | <ul style="list-style-type: none"> <li>It was suggested that the feed-back forms should be specific and actionable for remedying.</li> </ul>   | Resolved to take note of the same.   |
|  | <ul style="list-style-type: none"> <li>The Advisory Committee meeting shall continue to be convened twice a year.</li> </ul>   | Resolved to take note of the same.   |
|  | <ul style="list-style-type: none"> <li>The Vision-2030 which was discussed in the Academic Council has to be generated and documented by IQAC of the University. The UDEHP can add educational component to Vision-2030 document through IQAC.</li> </ul>  | Resolved to take note of the same.   |
|  |  | Noted.   |
|  |  | The same has been discussed with IQAC Coordinator and Hon'ble VC Sir. The suggestions will be incorporated in the Vision-2030 Document.          |

|            |   |  |                                    |  |
|------------|---|--|------------------------------------|--|
|            |   | <p>Hon. Vice-Chancellor Dr. Vivek A.Saoji emphasized the need to focus on the following areas so as to enhance student-learning and their holistic development as well as to get recognition to faculty and institutes:</p> <ol style="list-style-type: none"> <li>1. ICT Enabled Education / Blended learning</li> <li>2. MCI Module on AETCOM</li> <li>3. Continuous horizontal faculty development.</li> <li>4. Inter-professional Education</li> <li>5. Assessment with special emphasis on WPBA (Work place Based Assessment)</li> <li>6. Humanities and Professionalism in Education and Leadership, Team building, Decision making, critical thinking, problem solving, analytical skills, etc.</li> <li>7.</li> </ol> <p>The Agenda was taken up for further discussion and consideration.</p> | Resolved to take note of the same. | The Committees are being constituted as per the directions of Hon. Vice-Chancellor. A meeting of the members will be convened and appropriate actions will be initiated based on the discussions / resolutions to be adopted in the meeting. |
| Item No. 1 | Confirmation of the minutes of the Advisory Committee of UDEHP meeting held on 25 <sup>th</sup> January 2019.                 | Confirmed.   | --                                 | --   |
| Item No. 2 | Action Taken on various resolutions adopted in the Advisory Committee of UDEHP meeting held on 25 <sup>th</sup> January 2019. | Noted and taken on records.  | --                                 | --   |
| Item No. 3 | Reporting of the activities already conducted by the UDEHP from 26 <sup>th</sup> January 2019 to 31 <sup>st</sup> July 2019.  | Dr. Sunita Patil, Director, UDEHP made presentation of the activities already conducted by the UDEHP from 26 <sup>th</sup> January 2019 to 31 <sup>st</sup> July 2019.   | Resolved to take note of the same. | --   |

|            |   |   |   |  |
|------------|---|---|---|--|
| Item No. 4 | <p><b>Reporting of the activities conducted by the Departments of the constituent units (DoME / DoDE / DoAE / DoNS / Research Foundation / BSRC / Dr. S.G.Desai Library) already conducted by the UDEHP from 1<sup>st</sup> August 2018 to 31<sup>st</sup> July 2019.</b></p> | <p>Dr. Sunita Patil, Director, UDEHP presented the details of the activities already conducted by the Departments (Educational Units) of the constituent units (DoME/DoDE/DoAE/DoNS / Research Foundation / BSRC / Dr.S.G.Desai Library) for the period from 1<sup>st</sup> August 2018 to 31<sup>st</sup> July 2019.</p> | <p>Resolved to take note of the same.</p> | <p>Noted.</p>  |
| Item No. 5 | <p><b>Reporting of the activities conducted by the Clinical Skill Lab for the period from 1<sup>st</sup> August 2018 to 31<sup>st</sup> July 2019.</b></p>  | <p>Dr. M.G.Dhorigol, Co-ordinator, Clinical Skill Lab of KAHER presented the details of the activities conducted by the Clinical Skill Lab for the period from 1<sup>st</sup> August 2018 to 31<sup>st</sup> July 2019.</p>   | <p>Resolved to take note of the same.</p> | <p>Noted.</p>  |
| Item No. 6 | <p><b>Consideration of suggestions from distinguished members for strengthening the activities of the UDEHP.</b></p>  | <p>The distinguished members were advised to give their valuable inputs and suggestions for strengthening the activities of the UDEHP.</p>  | <p>--</p>                                 | <p>Four suggestions have been given as follows:</p>  |
|            |   |   |   | <p>a) One senior faculty from each constituent college to be appointed for enhancing educational research activities.<br/> b) Two-Three faculty members from each constituent college be nominated on the Committees for enhancement of inter-professional education, collaborative research, evaluation of faculty development activity, clinical teaching and innovation in education, etc.<br/> c) As suggested, the feed-back format to be redrafted to the specific and actionable for remedying.<br/> d) As suggested, feed-back will be taken at the end of every term instead of at the end of every year.</p> |

# KLE ACADEMY OF HIGHER EDUCATION AND RESEARCH

(Formerly known as KLE University)

(Deemed-to-be-University established u/s 3 of the UGC Act, 1956)

Accredited 'A' Grade by NAAC (2<sup>nd</sup> Cycle)

Placed in Category 'A' by MHRD (GoI)

JNMC Campus, Nehru Nagar, Belagavi-590 010, Karnataka State, India

☎: 0831-2444444

FAX: 0831-2493777

Web: <http://www.kledeemeduniversity.edu.in>

E-mail: [info@kledeemeduniversity.edu.in](mailto:info@kledeemeduniversity.edu.in)

Ref. No. KAHER/MF-25/20-21/D- 210520001

16<sup>th</sup> May 2020

To

The Members,  
**Advisory Committee of UDEHP,**  
KAHER,  
**Belagavi.**

Dear Sir,

**Sub :** Minutes of the meeting of the **Advisory Committee** of **UDEHP** of the KAHER held on **24<sup>th</sup> February 2020.**

Kindly find enclosed the minutes of the **Advisory Committee** of **UDEHP** of the KAHER held on **24<sup>th</sup> February 2020.**

We request you to kindly go through the same and inform the undersigned regarding modifications/corrections, if any, to be made in the same, within two weeks from the date of this letter. If no communication is received from your end, it will be presumed that you have approved the same.

Thanking you,

Yours faithfully,



  
**Prof. Dr. V.A. KOTHIWALE**  
**Registrar**

Encl: As above.

- CC to:
1. The PA to Hon. Chancellor, KAHER, Belagavi.
  2. The Special Officer to Hon. Vice-Chancellor, KAHER, Belagavi.
  3. The Principals, All Constituent Units, Belagavi.
  3. Dr. M.S.Dhorigol, Co-ordinator, Clinical Skill Lab, KAHER, Belagavi.
  4. The Finance Officer, KAHER, Belagavi.
  5. The Technical Officer (Software), KAHER, Belagavi.



*PROCEEDINGS OF THE MEETING OF THE **ADVISORY COMMITTEE OF UDEHP***

*HELD IN THE **BoM ROOM** OF THE KAHER ON **24<sup>th</sup> FEBRUARY 2020***

**MEMBERS PRESENT:**

**(As per the Attendance-sheet)**

Dr. (Mrs) Sunita Patil, Director, UDEHP welcomed the members.

Hon. Vice-Chancellor briefed the members with the following information:

- The University Department of Education for Health Professionals (UDEHP) has been active and conducting a number of faculty development programs for the benefit of the staff and students to develop and enhance their professional knowledge and skills.
- The UDEHP has a great role to play in the University particularly in the two key areas i.e. Education and Educational Research. The UDEHP and the faculty members need to plan as to how the University could progress in these areas and also strengthen the teaching-learning methodology / practices, research output, etc. by training them in the respective areas.
- Some of the faculty members are trained in FAIMER and the JNMC being the Nodal Centre and Regional Centre for training the medical faculty from this region, it is advantageous for the faculty members to get additional skill and knowledge by participating in the UDEHP workshops.
- It was suggested by the External and Internal Members that,
  - The UDEHP needs to review the outcome of conduct of the workshops and ascertain how it has been possible to make change in enhancing the professional development and skill of the faculty members in teaching-learning, research methodology, etc.
  - Dr. Thomas Chacko informed that there is a need for introspection by the faculty members who have participated in the UDEHP workshops to assess the reflection of the achievements after participating in these workshops.
  - Dr. Thomas Chacko suggested that, the University should basic standards in Medical Education as envisaged by World Federation for Medical Education (WFME), along with NAAC standards.

OK  
Approved  
M. Jay.



- The UDEHP should identify the Educational needs of the faculty, the find out gaps and resolve them accordingly.
- Any innovations in the field of Health Professions Education should become a part of the good teaching Practices and 'Institutionalized', They should be accepted by the University and should be included in the curriculum.
- University should create a platform for dissemination of Innovation in Education like, Bulletins or Journals to publish.
- Visioning is important to uplift the University to global standards. UDEHP should focus on 'Capacity Building' of the faculty. Faculty should move from Unawareness to Awareness, Awareness to action and Action to implementation.
- The UDEHP workshops are to be conducted keeping in view the other Regulating Councils and their requirements.
- The UDEHP has been conducting a number of workshops for the benefit of faculty members, students and Research Scholars. The benefit gained from these workshops is to be effectively utilized.
- The Calendar of Events being prepared every year by the UDEHP shall focus mainly to meet the faculty development programs as envisaged by NAAC.
- The Photographs of the UDEHP workshops need to be geotagged to increase the relevance and authenticity for the purpose of NAAC.
- Proper documents to be collected and maintained in the IQAC at College and University.
- The University has good facilities which are to be effectively utilized by the faculty.
- Increase teaching-learning competence.
- Whether any obstacles in the implementation of the suggestions / resolutions to be reviewed

The Agenda was taken up for further discussion and consideration.

Item No. 1 : *Confirmation of the minutes of the Advisory Committee of UDEHP meeting held on 24<sup>th</sup> August 2019.*  
**- Confirmed.**

Item No. 2 : *Action Taken on various resolutions adopted in the Advisory Committee of UDEHP meeting held on 24<sup>th</sup> August 2019*  
**- Noted and taken on records.**

Item No. 3 : ***Reporting of the release of the Calendar of Events of the UDEHP for the year 2020 on 26<sup>th</sup> January 2020***

The AC-UDEHP noted release of the Calendar of Events of the UDEHP for the year 2020 on 26<sup>th</sup> January 2020.

**Resolution:**

Resolved to take note of the same.

Item No. 4 : ***Reporting of the educational activities conducted by the UDEHP from 1<sup>st</sup> August 2019 to 14<sup>th</sup> February 2020.***

Dr. Sunita Patil, Director, UDEHP made presentation of the educational activities conducted by the UDEHP from 1<sup>st</sup> August 2019 to 14<sup>th</sup> February 2020.

**Resolution:**

Resolved to take note of the same. While taking note of the same, the Chairman suggested that the innovative/ best practices prevailing in other institutions be considered for adoption by the University so as to enhance teaching-learning. The feed-back from the stake holders to be considered.

Item No. 5 : ***Reporting of the conduct of National Conference on Health Profession Education conducted on 21<sup>st</sup> to 23<sup>rd</sup> November 2019.***

Dr. Sunita Patil, Director, UDEHP presented the details of **National Conference on Health Profession Education (NCHPE-2020)** conducted on 21<sup>st</sup> to 23<sup>rd</sup> November 2019.

**Resolution:**

Resolved to take note of the same.

Item No. 6 : ***Innovations in Education in the constituent colleges of KAHER.***

Dr. Sheetal Pattanashetti, Co-ordinator, UDEHP made presentation with regard to innovations in education in the respective constituent units.

**Resolution:**

Resolved to take note of the same.

Item No. 7 : ***Brief summary of the feedback of the 'Orientation Program' of MBBS Phase I.***

Dr. Shilpa Bhimalli, Professor and HoD of Anatomy made presentation with regard to brief summary of the feedback of the Orientation Program of MBBS Phase I.

**Resolution:**

Resolved to take note of the same and suggested that the faculty members / students who were involved in the Orientation Programs be given feedback. The concerned Principals shall examine the feedback / suggestions and recommend for implementation by the University based on the merits after placing the same before the competent authority.

Item No. 8: ***Roadmap of UDEHP for 2020***

Dr. Sunita Patil, Director, UDEHP made presentation on the Roadmap of UDEHP for 2020.

**Resolution:**

Resolved to take note of the same.

Item No. 9: ***Reporting of the activities conducted by Clinical Skill Lab for the period from 1<sup>st</sup> August 2019 to 14<sup>th</sup> February 2020***

Dr. M.G.Dhorigol, Co-ordinator, Clinical Skill Lab made presentation of the activities conducted by Clinical Skill Lab for the period from 1<sup>st</sup> August 2019 to 14<sup>th</sup> February 2020.

**Resolution:**

Resolved to take note of the same. While taking note of the same, the Chairman suggested to add the presentation relating to:

- activities conducted by other constituent colleges be also included in the presentation.
- progress of implementation of the proposed Clinical Skill Lab be also included in the presentation.

Dr. Roopa Bellad, Professor of Paediatrics, JNMC presented the details with regard to the implementation of revised curriculum (CBME) for MBBS course.

The meeting concluded with a vote of thanks to the Chair.

  
**MEMBER-SECRETARY**

  
**REGISTRAR**

  
**CHAIRMAN**

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Ref. No.KAHER/MF-25/20-21/D-290820002

29.08.2020

## MEETING NOTICE

I am directed to convene the meeting of the *Advisory Committee* of the *University Department of Education for Health Professionals (UDEHP)* on **Tuesday, the 8<sup>th</sup> September 2020 at 11.00 AM** in the **Board of Management Room** of the KAHER to discuss the following subjects.

The meeting will be held in virtual mode. The link for the meeting will be shared well in time.

## AGENDA

1. Confirmation of the minutes of the Advisory Committee of UDEHP meeting held on 24<sup>th</sup> February 2020.
2. Action Taken on various resolutions adopted in the Advisory Committee of UDEHP meeting held on 24<sup>th</sup> February 2020.  
- *Action Taken Report is enclosed.*

### Agenda for information:

3. Reporting of the educational activities conducted by the UDEHP and constituent units from 1<sup>st</sup> February 2020 to 31<sup>st</sup> August 2020.  
- *Presentation by Director, UDEHP*
4. Innovative practices followed in Teaching-Learning and assessment including On-line teaching  
- *Presentation by Co-ordinator, UDEHP*
5. Reporting of the Results of the 'Evaluation of Impact of UDEHP Workshops' conducted in the year 2019.  
- *Presentation by Director, UDEHP*
6. Progress of CBME Curriculum, its plan for implementation  
- *Presentation by Convenor, MCI Nodal Center for Faculty development*
7. Discussion on newer assessment methods like 360<sup>o</sup> Evaluation, Mini Cex, Work placed Based Assessment (WPBA), Portfolio, Reflective writing etc
8. Review of the work with development of e-content & e-repository by various constituent colleges  
*Presentation by Principals, where it has been initiated*
9. Reporting of the activities conducted by Clinical Skill Lab for the period from 1<sup>st</sup> February to 31<sup>st</sup> August 2020.  
- *Presentation by Dr. M.G.Dhorigol, Co-ordinator, Clinical Skill Lab*
10. Any other subject with the permission of the Chair.

The meeting will be chaired by the **Hon. Vice-Chancellor**.

Kindly make it convenient to attend the meeting.



  
Prof. Dr. V.A.Kothiwale  
Registrar

o/c

# KLE ACADEMY OF HIGHER EDUCATION AND RESEARCH



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[info@kleuniversity.edu.in](mailto:info@kleuniversity.edu.in)

Ref. No.KAHER/MF-25/18-19/D-1006

23<sup>rd</sup> July 2018

## MEETING NOTICE

I am directed to convene the meeting of the *Advisory Committee* of the *University Department of Education for Health Professionals (UDEHP)* on **Friday, the 17<sup>th</sup> August 2018 at 11.30 AM** in the **Board of Management Room** of the KAHER to discuss the following subjects:

### A G E N D A

1. Confirmation of the minutes of the Advisory Committee of UDEHP meeting held on 28<sup>th</sup> February 2018.
2. Action Taken on various resolutions adopted in the Advisory Committee of UDEHP meeting held on 28<sup>th</sup> February 2018.  
- *Action Taken Report is enclosed.*


#### Agenda for information:

3. Reporting of the release of proposed Edu-Cause (UDEHP News-bulletin) on 15<sup>th</sup> August 2018.
4. Reporting of the activities already conducted by the UDEHP from 1<sup>st</sup> February 2018 to 31<sup>st</sup> July 2018.  
- *Presentation by Director, UDEHP*
5. Reporting of the activities conducted by the respective Departments of the constituent units (DoME / DoDE / DoAE / DoNS / Research Foundation / BSRC / Dr. S.G.Desai Library) for the period from 1<sup>st</sup> February 2018 to 31<sup>st</sup> July 2018.  
- *Presentation by Director, UDEHP*
6. Reporting of the activities conducted by Clinical Skill Lab for the period from 1<sup>st</sup> February 2018 to 31<sup>st</sup> July 2018.  
- *Presentation by Dr. M.G.Dhorigol, Co-ordinator, Clinical Skill Lab*
7. Consideration of conduct of UDEHP meeting once in two months.
8. Consideration of suggestions from the distinguished members for strengthening the activities of UDEHP
9. Consideration of preparation of separate Calendar of Events for conduct of Workshops for the benefit of non-teaching employees including technicians.  
- *Briefing by Director, UDEHP.*
10. Any other subject with the permission of the Chair.

The meeting will be chaired by the **Hon. Vice-Chancellor**.

Kindly make it convenient to attend the meeting



  
Prof. Dr. V.D.PATIL  
Registrar

To

1. The Members, Advisory Committee of UDEHP, KAHER, Belagavi.
2. Dr. M.G.Dhorigol, Co-ordinator, Clinical Skill Lab, KAHER, Belagavi.

CC to : The Special Officer to Hon. Vice-Chancellor, KAHER, Belagavi.

olc

**KLE ACADEMY OF HIGHER EDUCATION AND RESEARCH  
ACTION TAKEN REPORT ON VARIOUS RESOLUTIONS OF THE ADVISORY COMMITTEE OF UDEHP HELD IN THE BOM ROOM OF THE UNIVERSITY ON 28<sup>th</sup> February 2018**

| Agenda No. | Subject/Item | Discussion/Briefing  | Resolution | Action Taken   |
|------------|--------------|--|------------|--|
|            |              | Dr. (Mrs) Padmaja Waivekar, Director, UDEHP welcomed the members.  |            |  |
|            |              | Hon. Vice-Chancellor briefed the members with the following information:   |            |  |
|            |              | <ul style="list-style-type: none"> <li>It was suggested that the UDEHP should focus on topics related to Health Profession Education (HPE); newer competencies and about the current concepts in HPE. The routine CMEs / Workshops / updates conducted by various Departments (unless they have an educational focus) should not be included in the activities of UDEHP.</li> </ul>  | Noted.     | Noted and complied with.   |
|            |              | <ul style="list-style-type: none"> <li>The Principals of various colleges should form a core group of 3-4 faculty members to effectively implement and evaluate the various activities by the UDEHP and educational units. They should personally supervise the activities particularly about the use of newer techniques in Teaching-Learning and assessment process.</li> </ul>  | Noted.     | The Principals shall note and make presentation / brief the compliance action taken in this regard in the meeting. |
|            |              | <ul style="list-style-type: none"> <li>The main objective of conducting the workshops by UDEHP is to train the faculty so that effective learning can take place and benefit the staff / students in clinical training, teaching-learning process, academics, research, etc. for professional development. It is necessary that the component of program evaluation of such workshops be done. The UDEHP needs to ascertain the benefits / impacts from such workshops conducted in terms of short term, medium term and long term. The strategies for evaluation of impact of these activities may be developed.</li> </ul> | Noted.     | Noted and being complied with.   |
|            |              | <ul style="list-style-type: none"> <li>The faculty members who are nominated on various Boards and Committees particularly the UDEHP, DOME and educational units in various constituent units shall spend 3-4 hours per week for follow up of the deliberations that take place in the respective meetings for necessary compliance and implementation.</li> </ul>   | Noted.     | The Principals shall co-ordinate and ensure compliance of the same.  |

|            |  |   |                                    |  |
|------------|--|---|------------------------------------|--|
|            |  | <ul style="list-style-type: none"> <li>The KAHER will convene a meeting after two months to review the compliance action initiated by UDEHP based on the above suggestions.</li> </ul>  | --                                 | Noted. The Director, UDEHP has discussed the matter with Hon. Vice-Chancellor and briefed the compliance action taken in this regard.  |
|            |  | <ul style="list-style-type: none"> <li>The KAHER will nominate two external experts on the Advisory Committee of UDEHP.</li> </ul>  | --                                 | The list of experts is prepared and nomination will be done as per the directions of Hon. Vice-Chancellor.   |
|            |  | <ul style="list-style-type: none"> <li>The UDEHP will conduct a workshop for the benefit of non-teaching employees in the 3<sup>rd</sup> week of March 2018.</li> </ul>   | --                                 | The UDEHP workshop for non-teaching employees was conducted on 27-03-2018. 27 employees attended the workshop.   |
|            |  | <ul style="list-style-type: none"> <li>As per the documents submitted for 'Institute of Eminence', the reforms suggested like (Competency Based Medical Education (CBME), newer technology, communication, ethics, professionalism, etc. can be started on pilot basis. All the Heads of the Departments and the faculty members should select feasible topics for the same. The respective Principals should make specific plan for implementation of the same.</li> </ul> | --                                 | The JNMC has started flipped class for UG students in the subject of Pharmacology (II Phase) from May 2018. Teaching of professionalism for UG and PG students will be taken up shortly. |
|            |  | <ul style="list-style-type: none"> <li>The Agenda was taken up for further discussion and consideration.</li> </ul>   |                                    |  |
| Item No. 1 | Confirmation of the minutes of the Advisory Committee of UDEHP meeting held on 24 <sup>th</sup> July 2017.                 | <b>Confirmed.</b>   | --                                 | --   |
| Item No. 2 | Action Taken on various resolutions adopted in the Advisory Committee of UDEHP meeting held on 24 <sup>th</sup> July 2017. | Noted and taken on records.   | --                                 | --   |
| Item No. 3 | Reporting of the release of Edu-Cause (UDEHP News-bulletin) on 15 <sup>th</sup> August 2017.                               | The Chairman informed that Edu-Cause (UDEHP News-bulletin) has been released on 15 <sup>th</sup> August 2017.   | Resolved to take note of the same. | Noted.   |

Note: It will conduct the a workshop for a faculty.



|            |   |   |   |  |
|------------|---|---|---|--|
| Item No. 4 | Reporting of the activities already conducted by the UDEHP from 1st July 2017 to 31st January 2018.   | Dr. Padmaja Walvekar, Director, UDEHP presented the details of the activities already conducted by the UDEHP for the period from 1st July 2017 to 31st January 2018.  | Resolved to take note of the same.  | Noted.   |
| Item No. 5 | Reporting of the activities to be conducted by the UDEHP from 1st March 2018 to 31st December 2018.   | Dr. Padmaja Walvekar, Director, UDEHP presented the details of the activities to be conducted by the UDEHP for the period from 1st March 2018 to 31st December 2018.  | Resolved to take note of the same.  | Noted.   |
| Item No. 6 | Reporting of the activities conducted by Clinical Skill Lab for the period from 1st July 2017 to 31st January 2018.                               | Dr. M.G.Dhorigol, Co-ordinator, Clinical Skill Lab of KAHER presented the details of the activities conducted by the Clinical Skill Lab for the period from 1st July 2017 to 31st January 2018.   | Resolved to take note of the same.  | Noted.   |
| Item No. 7 | Consideration of the budgetary provision to be made for conduct of UDEHP activities for the year 2018 by KAHER.                                   | The Advisory Committee considered budgetary provision to be made for conduct of UDEHP activities for the year 2018.   | Resolved to make budgetary provision of Rs.5.00 lakhs for conduct of UDEHP activities for the year 2018.  | Noted and the same has been approved by FC and BoM.              |
| Item No. 8 | Any other subject with the permission of the Chair<br>Consideration of payment of TA/DA to the external Resource Persons on par with BoS members. | Dr. (Mrs) Padmaja Walvekar, Director, UDEHP informed that some of the external Resource Persons who were invited for the UDEHP workshops have expressed that the remuneration presently being paid was less and hence the same needs to be revised. | Resolved to consider payment of TA/DA to the external Resource Persons of UDEHP on par with the external members of Board of Studies (BoS) of KAHER w.e.f. 1st April 2018. As regards to revision in the remuneration for the Resource Persons, the KAHER shall place the matter in the forthcoming meeting of the Finance Committee and the Board of Management for further consideration. | Noted and the same has been approved by the Board of Management. |

**PROCEEDINGS OF THE MEETING OF THE ADVISORY COMMITTEE OF UDEHP****HELD IN THE BoM ROOM OF THE KAHER ON 18<sup>th</sup> AUGUST 2018****MEMBERS PRESENT:****(As per the Attendance-sheet)**

Dr. (Mrs) Padmaja Walvekar, Director, UDEHP welcomed the members.

Hon. Vice-Chancellor briefed the members with the following information:

The main objective of UDEHP is to establish contemporary practices in health professions education, so as to enhance student learning. Since many of the faculty members in various constituent colleges are formally trained in HPE, it is expected that the department not only conducts faculty development program but evaluates them and start innovative educational projects, undertake research in education, monitor, sustain and enhance the quality of existing programs and disseminate the work done here in conferences and by way of publication in peer reviewed scientific journals. But this does not seem to happen. It is therefore required that individual faculty or group of faculty from each college should review the various academic activities undertaken in their units, suggest and make timely change and undertake innovative educational projects, so the same can be presented and / or published and also enhance the quality of teaching-learning process. In view of the above following may be undertaken:

- To include Co-ordinators also as Members of UDEHP Advisory Committee. The UDEHP, based on the recommendations of the Advisory Committee of UDEHP has been taking decisions aimed at improving quality of workshops, inclusion of innovative topics, etc. The respective Principals need to take appropriate compliance actions based on the recommendations / resolutions adopted in such meetings and inform the same to University Office.
- The respective Principals of the constituent units have already nominated one faculty member as UDEHP Co-ordinator at College level. They will work within their colleges to ensure implementation of various activities planned by UDEHP.
- The University has prepared a perspective development plan while submitting the proposal to MHRD / UGC for 'Institute of Eminence'. The Director, UDEHP shall go through the same, make a plan to implement it in a phased manner as per the proposal pertaining to education technology / ICT enabled teaching-learning, faculty development programs, starting of inter-disciplinary / inter-professional programs after placing the same before the competent authority of University for necessary approval. A core-group should be constituted at each College level comprising of the senior faculty members to analyze and ascertain the quality of the workshops, finalizing the innovative topics for the workshops and analyze the feedback from participants (teachers), ascertain the long term outcome of the workshops and how the participants are benefited from such workshops.

- It is given to understand that the J.N.Medical College, Belagavi will be the host institute for conduct of National Conference on Health Profession Education (NCHPE) for 2019. The best and innovative programs conducted by UDEHP for the last five years are to be showcased by UDEHP during the conduct of the aforesaid Conference.
- As per the new guidelines of NAAC, integrated teaching system needs to be introduced for which the Principals of the constituent units shall give their valuable inputs / suggestions to UDEHP for the same. (Ex: Integration of surgery & Anatomy, Medicine & Physiology Vice-versa). Letter to principal for implementation of the same.
- The University has made budgetary provision for research projects. The UDEHP and institutional educational units shall prepare research projects aimed at ICT enabled and quality teaching in all the academic programs / courses, as a part of innovative / best practices.
- Workshops conducted under UDEHP for common topics like ICT enabled teaching & student assessment, long term outcome can be planned by the constituent colleges.
- As an innovative practice, UDEHP shall introduce collecting feed-back from the participants On-line. The UDEHP shall prepare a questionnaire not exceeding 20 questions.

The Agenda was taken up for further discussion and consideration.

- Item No. 1 : *Confirmation of the minutes of the Advisory Committee of UDEHP meeting held on 28<sup>th</sup> February 2018.*  
**- Confirmed.**
- Item No. 2 : *Action Taken on various resolutions adopted in the Advisory Committee of UDEHP meeting held on 28<sup>th</sup> February 2018.*  
**- Noted and taken on records.**
- Item No. 3 : *Reporting of the release of Edu-Cause (UDEHP News-bulletin) on 15<sup>th</sup> August 2018.*

The Chairman informed that Edu-Cause (UDEHP News-bulletin) has been released on the auspicious occasion of the Independence Day i.e. on 15<sup>th</sup> August 2018.

**Resolution:**

Resolved to take note of the same.

- Item No. 4 : *Reporting of the activities already conducted by the UDEHP from 1<sup>st</sup> February 2018 to 31<sup>st</sup> July 2018.*

Dr. Padmaja Walvekar, Director, UDEHP presented the details of the activities already conducted by the UDEHP for the period from 1<sup>st</sup> February 2018 to 31<sup>st</sup> July 2018.

**Resolution:**

Resolved to take note of the same.

- Item No. 5 : ***Reporting of the activities conducted by the respective Departments of the constituent units (DoME / DoDE / DoAE / DoNS / Research Foundation / BSRC / Dr. S.G.Desai Library)) already conducted by the UDEHP from 1<sup>st</sup> February 2018 to 31<sup>st</sup> July 2018.***

Dr. Padmaja Walvekar, Director, UDEHP presented the details of the activities already conducted by the Departments of the constituent units (DoME/DoDE/DoAE/DoNS/Research Foundation / BSRC / Dr.S.G.Desai Library) for the period from 1<sup>st</sup> February 2018 to 31<sup>st</sup> July 2018.

**Resolution:**

Resolved to take note of the same.

- Item No. 5 : ***Reporting of the activities conducted by Clinical Skill Lab for the period from 1<sup>st</sup> July 2017 to 31<sup>st</sup> January 2018.***

Dr. M.G.Dhorigol, Co-ordinator, Clinical Skill Lab of KAHER presented the details of the activities conducted by the Clinical Skill Lab for the period from 1<sup>st</sup> July 2017 to 31<sup>st</sup> January 2018.

**Resolution:**

Resolved to take note of the same. While taking note of the same, the Chairman suggested that much impetus needs to be given for advanced learning of practical skills by the Under-Graduate and Post-Graduate students, as there is hardly any scope for practical skills for UG students in the course curriculum.

- Item No. 6 : ***Consideration of conduct of UDEHP meeting once in two months.***

The Advisory Committee of <sup>UDEHP</sup> considered the proposal for conduct of UDEHP meeting once in two months.

**Resolution:**

The Chairman informed that the UDEHP has been conducting two meetings in a year and if need be, will convene the meetings as and when required.

- Item No. 7 : ***Consideration of suggestions from the distinguished members for strengthening the activities of UDEHP.***

The Chairman informed that valuable suggestions / inputs have been already given to the Principals / Heads of the Institutions with regard to conduct of workshops in this and earlier meetings. The same is to be implemented in a time-bound manner with necessary approvals of the competent authority of KAHER, wherever required.

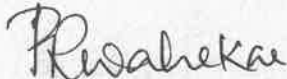
Item No. 8 : ***Consideration of preparation of separate Calendar of Events for conduct of Workshops for the benefit of non-teaching employees including technicians.***

The Advisory Committee of UDEHP considered the proposal for preparation separate Calendar of Events for conduct of Workshops for the benefit of non-teaching employees including technicians.

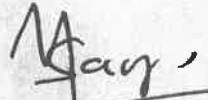
**Resolution:**

Resolved to identify the topics to be included for conduct of the Workshops for the non-teaching employees and based on the same, a decision will be taken in this regard.

The meeting concluded with a vote of thanks to the Chair.

  
**MEMBER-SECRETARY**

  
**REGISTRAR**

  
**CHAIRMAN**

Ref. No.KAHER/MF-25/18-19/D- 2707

1<sup>st</sup> January 2019

**MEETING NOTICE**

I am directed to convene the meeting of the *Advisory Committee* of the *University Department of Education for Health Professionals (UDEHP)* on **Friday, the 25<sup>th</sup> January 2019 at 11.30 AM** in the **Board of Management Room** of the KAHER to discuss the following subjects:

**A G E N D A**

1. Confirmation of the minutes of the Advisory Committee of UDEHP meeting held on 18<sup>th</sup> August 2018.
2. Action Taken on various resolutions adopted in the Advisory Committee of UDEHP meeting held on 18<sup>th</sup> August 2018.  
- *Action Taken Report is enclosed.*

**Agenda for information:**

3. Reporting of the release of Edu-Cause (UDEHP News-bulletin) on 15<sup>th</sup> August 2018.
4. Reporting of the release of Calendar of Events of the UDEHP for the year 2019.
5. Reporting of the activities already conducted by the UDEHP from 1<sup>st</sup> August 2018 to 31<sup>st</sup> December 2018.  
- *Presentation by Director, UDEHP*
6. Reporting of the activities to be conducted by the UDEHP from 1<sup>st</sup> January 2019 to 31<sup>st</sup> December 2019.  
- *Presentation by Director, UDEHP.*
7. Reporting of the activities conducted by the respective Departments of the constituent units (DoME / DoDE / DoAE / DoNS / Research Foundation / BSRC / Dr. S.G.Desai Library) for the period from 1<sup>st</sup> August 2018 to 31<sup>st</sup> December 2018.  
- *Presentation by Director, UDEHP*
8. Reporting of the activities conducted by Clinical Skill Lab for the period from 1<sup>st</sup> August 2018 to 24<sup>th</sup> January 2019.  
- *Presentation by Dr. M.G.Dhorigol, Co-ordinator, Clinical Skill Lab*
9. Consideration of the budgetary provision to be made for conduct of UDEHP activities for the year 2019 by KAHER.
10. Consideration of purchase of new books on medical education  
- *Presentation by Director, UDEHP*
11. Any other subject with the permission of the Chair.

The meeting will be chaired by the **Hon. Vice-Chancellor**.

Kindly make it convenient to attend the meeting.



*V.D.P.*  
**Prof. Dr. V.D.PATIL**  
Registrar

To

1. The Members, Advisory Committee of UDEHP, KAHER, Belagavi.
2. Dr. M.G.Dhorigol, Co-ordinator, Clinical Skill Lab, KAHER, Belagavi.

CC to : The Special Officer to Hon. Vice-Chancellor, KAHER, Belagavi.

**KLE ACADEMY OF HIGHER EDUCATION AND RESEARCH**  
**ACTION TAKEN REPORT ON VARIOUS RESOLUTIONS OF THE ADVISORY COMMITTEE OF UDEHP HELD IN THE BOM ROOM OF THE UNIVERSITY ON 17<sup>th</sup> August 2018**

| Agenda No. | Subject/Item | Discussion/Briefing   | Resolution | Action Taken   |
|------------|--------------|---|------------|--|
|            |              | <p>Dr. (Mrs) Padmaja Walvekar, Director, UDEHP welcomed the members.</p> <p>Hon. Vice-Chancellor briefed the members with the following information:</p>  |            |  |
|            |              | <p>The main objective of UDEHP is to establish contemporary practices in health professions education, so as to enhance student learning. Since many of the faculty members in various constituent colleges are formally trained in HPE, it is expected that the department not only conducts faculty development program but evaluates them and start innovative educational projects, undertake research in education, monitor, sustain and enhance the quality of existing programs and disseminate the work done here in conferences and by way of publication in peer reviewed scientific journals. But this does not seem to happen. It is therefore required that individual faculty or group of faculty from each college should review the various academic activities undertaken in their units, suggest and make timely change and undertake innovative educational projects, so the same can be presented and / or published and also enhance the quality of teaching-learning process. In view of the above following may be undertaken:</p> | --         | <p>The Principals / UDEHP Co-ordinators of the respective constituent units shall brief the same in the meeting.</p>                     |
|            |              | <ul style="list-style-type: none"> <li>To include Co-ordinators also as Members of UDEHP Advisory Committee. The UDEHP, based on the recommendations of the Advisory Committee of UDEHP has been taking decisions aimed at improving quality of workshops, inclusion of innovative topics, etc. The respective Principals need to take appropriate compliance actions based on the recommendations / resolutions adopted in such meetings and inform the same to University Office.</li> </ul>  | Noted.     | <p>The Co-ordinators of UDEHP of the respective constituent units have been nominated as Members on the Advisory Committee of UDEHP.</p> |
|            |              | <ul style="list-style-type: none"> <li>The respective Principals of the constituent units have already nominated one faculty member as UDEHP Co-ordinator at College level. They will work within their colleges to ensure implementation of various activities planned by UDEHP.</li> </ul>  | Noted.     | <p>The Principals of the constituent units shall note and comply with the same.</p>  |

|  |  |   |        |  |  |
|--|--|---|--------|--|--|
|  |  | <ul style="list-style-type: none"> <li>The University has prepared a perspective development plan while submitting the proposal to MHRD / UGC for 'Institute of Eminence'. The Director, UDEHP shall go through the same, make a plan to implement it in a phased manner as per the proposal pertaining to education technology / ICT enabled teaching-learning, faculty development programs, starting of inter-disciplinary / inter-professional programs after placing the same before the competent authority of University for necessary approval. A core-group should be constituted at each College level comprising of the senior faculty members to analyze and ascertain the quality of the workshops, finalizing the innovative topics for the workshops and analyze the feed-back from participants (teachers), ascertain the long term outcome of the workshops and how the participants are benefited from such workshops.</li> </ul> |        |  |  |
|  |  | <ul style="list-style-type: none"> <li>It is given to understand that the J.N.Medical College, Belagavi will be the host institute for conduct of National Conference on Health Profession Education (NCHPE) for 2019. The best and innovative programs conducted by UDEHP for the last five years are to be showcased by UDEHP during the conduct of the aforesaid Conference.</li> </ul>  | Noted. | The Director, UDEHP shall note and make presentation in the meeting.   |  |
|  |  | <ul style="list-style-type: none"> <li>As per the new guidelines of NAAC, integrated teaching system needs to be introduced for which the Principals of the constituent units shall give their valuable inputs / suggestions to UDEHP for the same. (Ex: Integration of surgery &amp; Anatomy, Medicine &amp; Physiology Vice-versa). Letter to principal for implementation of the same.</li> </ul>  | Noted. | The Principals shall note and comply with the same and come prepared with valuable suggestions / inputs and present the same in the meeting. |  |
|  |  | <ul style="list-style-type: none"> <li>The University has made budgetary provision for research projects. The UDEHP and institutional educational units shall prepare research projects aimed at ICT enabled and quality teaching in all the academic programs / courses, as a part of innovative / best practices.</li> </ul>  | Noted. | The Director, UDEHP shall note and comply with the same.   |  |
|  |  | <ul style="list-style-type: none"> <li>Workshops conducted under UDEHP for common topics like ICT enabled teaching &amp; student assessment, long term outcome can be planned by the constituent colleges.</li> </ul>   | Noted. | The Principals of the constituent units shall note and comply with the same.   |  |



|            |  |   |                                    |   |
|------------|--|---|------------------------------------|---|
|            |  | <ul style="list-style-type: none"> <li>As an innovative practice, UDEHP shall introduce collecting feed-back from the students / peer / alumni On-line. The UDEHP shall prepare a questionnaire not exceeding 20 questions.</li> </ul> <p>The Agenda was taken up for further discussion and consideration.</p> | Noted.                             | The Director, UDEHP shall prepare the Questionnaire and make presentation in the meeting. |
| Item No. 1 | Confirmation of the minutes of the Advisory Committee of UDEHP meeting held on 28 <sup>th</sup> February 2018.   | Confirmed.  | --                                 | Noted.  |
| Item No. 2 | Action Taken on various resolutions adopted in the Advisory Committee of UDEHP meeting held on 28 <sup>th</sup> February 2018.   | Noted and taken on records.   | --                                 | Noted.  |
| Item No. 3 | Reporting of the release of Edu-Cause (UDEHP News-bulletin) on 15 <sup>th</sup> August 2018.   | The Chairman informed that Edu-Cause (UDEHP News-bulletin) has been released on the auspicious occasion of the Independence Day i.e. on 15 <sup>th</sup> August 2018.   | Resolved to take note of the same. | Noted.  |
| Item No. 4 | Reporting of the activities already conducted by the UDEHP from 1 <sup>st</sup> February 2018 to 31 <sup>st</sup> July 2018.   | Dr. Padmaja Walvekar, Director, UDEHP presented the details of the activities already conducted by the UDEHP for the period from 1 <sup>st</sup> February 2018 to 31 <sup>st</sup> July 2018.   | Resolved to take note of the same. | Noted.  |
| Item No. 5 | Reporting of the activities conducted by the respective Departments of the constituent units (DoME / DoDE / DoAE / DoNS / Research Foundation / BSRC / Dr. S.G.Desai Library) already conducted by the UDEHP from 1 <sup>st</sup> February 2018 to 31 <sup>st</sup> July 2018. | Dr. Padmaja Walvekar, Director, UDEHP presented the details of the activities already conducted by the Departments of the constituent units (DoME/DoDE/DoAE/DoNS/Research Foundation / BSRC / Dr.S.G.Desai Library) for the period from 1 <sup>st</sup> February 2018 to 31 <sup>st</sup> July 2018.            | Resolved to take note of the same. | Noted.  |

|                   |  |   |   |   |
|-------------------|--|---|---|---|
|                   | <p>Reporting of the activities conducted by Clinical Skill Lab for the period from 1<sup>st</sup> July 2017 to 31<sup>st</sup> January 2018.</p>             | <p>Dr. M.G.Dhorigol, Co-ordinator, Clinical Skill Lab of KAHER presented the details of the activities conducted by the Clinical Skill Lab for the period from 1<sup>st</sup> July 2017 to 31<sup>st</sup> January 2018.</p>  | <p>Resolved to take note of the same. While taking note of the same, the Chairman suggested that much impetus needs to be given for advanced learning of practical skills by the Under-Graduate and Post-Graduate students, as there is hardly any scope for practical skills for UG students in the course curriculum.</p> | <p>Noted. The Co-ordinator, Clinical Skill Lab shall note and comply with the same.</p> |
| <p>Item No. 6</p> | <p>Consideration of conduct of UDEHP meeting once in two months.</p>   | <p>The Advisory Committee of UDEHP considered the proposal for conduct of UDEHP meeting once in two months.</p>   | <p>The Chairman informed that the UDEHP has been conducting two meetings in a year and if need be, will convene the meetings as and when required.</p>  | <p>Noted.</p>   |
| <p>Item No. 7</p> | <p>Consideration of suggestions from the distinguished members for strengthening the activities of UDEHP.</p>  | <p>The Chairman informed that valuable suggestions / inputs have been already given to the Principals / Heads of the Institutions with regard to conduct of workshops in this and earlier meetings. The same is to be implemented in a time-bound manner with necessary approvals of the competent authority of KAHER, wherever required.</p> | <p>Noted.</p>   | <p>The Principals of the constituent units shall note and comply with the same.</p>     |
| <p>Item No. 8</p> | <p>Consideration of preparation of separate Calendar of Events for conduct of Workshops for the benefit of non-teaching employees including technicians.</p> | <p>The Advisory Committee of UDEHP considered the proposal for preparation separate Calendar of Events for conduct of Workshops for the benefit of non-teaching employees including technicians.</p>  | <p>Resolved to identify the topics to be included for conduct of the Workshops for the non-teaching employees and based on the same, a decision will be taken in this regard.</p>   | <p>The Administrator of the University shall brief the same in the meeting.</p>         |

Ref. No. KAHER/MF-25/18-19/D- 3283

20<sup>th</sup> February 2019

To

The Members,  
**Advisory Committee of UDEHP,**  
KAHER,  
**Belagavi.**

Dear Sir,

**Sub :** Minutes of the meeting of the **Advisory Committee of UDEHP** of the KAHER held on **25<sup>th</sup> January 2019.**

Kindly find enclosed the minutes of the **Advisory Committee of UDEHP** of the KAHER held on **25<sup>th</sup> January 2019.**

We request you to kindly go through the same and inform the undersigned regarding modifications/corrections, if any, to be made in the same, within two weeks from the date of this letter. If no communication is received from your end, it will be presumed that you have approved the same.

Thanking you,



Yours faithfully,

**Prof. Dr. V.D.PATIL**  
**Registrar**

Encl: As above.

- CC to:
1. The PA to Hon. Chancellor, KAHER, Belagavi.
  2. The Special Officer to Hon. Vice-Chancellor, KAHER, Belagavi.
  3. The Principals, All Constituent Units, Belagavi.
  3. Dr. M.S.Dhorigol, Co-ordinator, Clinical Skill Lab, KAHER, Belagavi.
  4. The Finance Officer, KAHER, Belagavi.
  5. The Administrator, KAHER, Belagavi.
  6. The Technical Officer (Software), KAHER, Belagavi.

**PROCEEDINGS OF THE MEETING OF THE ADVISORY COMMITTEE OF UDEHP**

**HELD IN THE BoM ROOM OF THE KAHER ON 25<sup>th</sup> JANUARY 2019**

**MEMBERS PRESENT:**

**(As per the Attendance-sheet)**

Dr. (Mrs) Padmaja Walvekar, Director, UDEHP welcomed the members.

Hon. Vice-Chancellor briefed the members with the following information:

- The students are the important stakeholders and the University is required consider and analyze the valuable inputs / suggestions given by them.
- The University created the required infrastructural facilities both in terms of equipment and human resource and the same needs to be effectively utilized by the faculty and students for faculty development, training, etc..
- The ICT facilities existing in the University need to be effectively utilized for teaching-learning process, evaluation, etc.
- Though the UDEHP conducts workshops regularly, the program outcome of the same needs to be analyzed and appropriate decisions need to be taken.
- Two external experts are to be nominated on the Advisory Committee of UDEHP by Hon. Vice-Chancellor.
- Based on Vision-2030 Document, the UDEHP may prepare Development Plan to train the faculty and students in the field of health profession.
- It has been made mandatory on the part of the students to give his / her feedback at the end of the term and after appearing for the final examination. These should be linked to hall-ticket generation and issuing of markscards respectively.
- The staff and students need to visit the website of the University / constituent units to know the latest developments with regard to academics, research, etc.
- The University will convene the meeting of Advisory Committee of UDEHP once in four months (thrice in a year).
- Inter-disciplinary / Inter-departmental educational research to be started.
- Innovative educational projects are to be continued on regular basis.
- The UDEHP shall also prepare the draft of the welcome letter to the students to be issued after admitting them in the College.

The Agenda was taken up for further discussion and consideration.

Item No. 1 : *Confirmation of the minutes of the Advisory Committee of UDEHP meeting held on 18<sup>th</sup> August 2018.*

**- Confirmed.**

Item No. 2 : *Action Taken on various resolutions adopted in the Advisory Committee of UDEHP meeting held on 18<sup>th</sup> August 2018.*

**- Noted and taken on records.**

*Approved*  
*[Signature]*

**Item No. 3 : *Reporting of the release of Edu-Cause (UDEHP News-bulletin) on 15<sup>th</sup> August 2018.***

The Chairman informed that Edu-Cause (UDEHP News-bulletin) has been released on the auspicious occasion of the Independence Day i.e. on 15<sup>th</sup> August 2018.

**Resolution:**

Resolved to take note of the same.

**Item No. 4 : *Reporting of the release of Calendar of Events of the UDEHP for the year 2019.***

Dr. Padmaja Walvekar, Director, UDEHP informed that the Calendar of Events of the UDEHP for the year 2019 has been prepared and circulated amongst all the institutions. She also made the presentation of the programs and events proposed to be conducted by UDEHP during the year 2019.

**Resolution:**

Resolved to take note of the same.

**Item No. 4 : *Reporting of the activities already conducted by the UDEHP from 1<sup>st</sup> August 2018 to 31<sup>st</sup> December 2018.***

Dr. Padmaja Walvekar, Director, UDEHP made presentation of the activities already conducted by the UDEHP from 1<sup>st</sup> August 2018 to 31<sup>st</sup> December 2018.

**Resolution:**

Resolved to take note of the same.

**Item No. 5 : *Reporting of the activities conducted by the respective Departments of the constituent units (DoME / DoDE / DoAE / DoNS / Research Foundation / BSRC / Dr. S.G.Desai Library) already conducted by the UDEHP from 1<sup>st</sup> August 2018 to 31<sup>st</sup> December 2018.***

Dr. Padmaja Walvekar, Director, UDEHP presented the details of the activities already conducted by the Departments (Educational Units) of the constituent units (DoME/DoDE/DoAE/DoNS / Research Foundation / BSRC / Dr.S.G.Desai Library) for the period from 1<sup>st</sup> August 2018 to 31<sup>st</sup> December 2018.

**Resolution:**

Resolved to take note of the same.

Item No. 5 : **Reporting of the activities conducted by Clinical Skill Lab for the period from 1<sup>st</sup> August 2018 to 24<sup>th</sup> January 2019.**

Dr. M.G.Dhorigol, Co-ordinator, Clinical Skill Lab of KAHER presented the details of the activities conducted by the Clinical Skill Lab for the period from 1<sup>st</sup> August 2018 to 24<sup>th</sup> January 2019.

**Resolution:**

Resolved to take note of the same.

Item No. 6 : **Consideration of the budgetary provision to be made for conduct of UDEHP activities for the year 2019 by KAHER.**

The Advisory Committee of UDEHP considered the budgetary provision to be made for conduct of UDEHP activities for the year 2019 by KAHER.

**Resolution:**

Resolved to recommend consideration of budgetary provision of Rs.5.00 lakhs to be made by the University for conduct of various activities under the auspices of UDEHP for the financial year 2019-20.

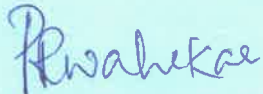
Item No. 8 : **Consideration of purchase of new books on medical education.**

The Advisory Committee of UDEHP considered the proposal for purchase of new books on medical education.

**Resolution:**

Resolved that an amount of Rs.75,000/- is to be made available for purchase of new books for the UDEHP.

The meeting concluded with a vote of thanks to the Chair.

  
**MEMBER-SECRETARY**



  
**REGISTRAR**

  
**CHAIRMAN**

# KLE UNIVERSITY

(Formerly known as KLE Academy of Higher Education & Research)

[Declared as Deemed-to-be-University u/s 3 of the UGC Act, 1956 vide Government of India Notification No.F.9-19/2000-U.3(A)]  
Accredited with 'A' Grade by NAAC (2<sup>nd</sup> Cycle) Placed in Category 'A' by MHRD (Govt)

## ಕೆ.ಎಲ್.ಇ. ವಿಶ್ವವಿದ್ಯಾಲಯ

(ಕೆ.ಎಲ್.ಇ. ಎಕ್ಯಾಡಮಿ ಆಫ್ ಹೈರ್ ಎಜ್ಯುಕೇಶನ್ ಆಂಡ್ ರಿಸರ್ಚ್ ಎಂದು ಮುಂಚೆ ಗುರುತಿಸಿದ)  
[ಭಾರತ ಸರ್ಕಾರದ ಅಧಿಸೂಚನೆ ಕ್ರ: ಎಫ್.ಒ-೧೯/೨೦೦೦-ಯು.೩ (ಎ)ರನ್ವಯ ೧೯೫೬ರ ವಿ.ಧ.ಆ.ಕಲಂ ೩ರಡಿ ಸ್ವಾಯತ್ತ ವಿಶ್ವವಿದ್ಯಾಲಯವೆಂದು ಘೋಷಿಸಲ್ಪಟ್ಟಿದೆ]  
ನ್ಯಾಕ್‌ನಿಂದ 'ಎ' ಗ್ರೇಡ್ ಮಾನ್ಯತೆ ಪಡೆದಿದೆ (2ನೇ ಸೈಕಲ್) ಮಾ.ಸಂ.ಅ.ಸ (ಭಾರತ ಸರ್ಕಾರ) ದಿಂದ 'ಎ' ವರ್ಗದಲ್ಲಿ ಸ್ಥಾನೀಕರಿಸಲಾಗಿದೆ.

Ref. No. KLEU/MF-25/17-18/D-956

11<sup>th</sup> July 2017

### MEETING NOTICE

I am directed to convene the meeting of the *Advisory Committee* of the *University Department of Education for Health Professionals (UDEHP)* on **Monday, the 24<sup>th</sup> July 2017 at 3.30 PM** in the **Board of Management Room** of the University to discuss the following subjects:

### AGENDA

1. Confirmation of the minutes of the Advisory Committee of UDEHP meeting held on 4<sup>th</sup> March 2017.
2. Action Taken on various resolutions adopted in the Advisory Committee of UDEHP meeting held on 4<sup>th</sup> March 2017.  
- *Action Taken Report is enclosed.*

### Agenda for information:

3. Reporting of the activities already conducted by the UDEHP from 1<sup>st</sup> March 2017 to 30<sup>th</sup> June 2017.  
- *Presentation by Director, UDEHP*
4. Reporting of the activities to be conducted by the UDEHP from 1<sup>st</sup> July 2017 to 31<sup>st</sup> December 2017.  
- *Presentation by Director, UDEHP.*
5. Reporting of the activities conducted by the respective Departments of the constituent units (DoME / DoDE / DoAE / DoNS / Research Foundation / BSRC / Dr. S.G.Desai Library) for the period from 1<sup>st</sup> March 2017 to 30<sup>th</sup> June 2017.  
- *Presentation by Director, UDEHP*
6. Reporting of the activities conducted by Clinical Skill Lab for the period from 1<sup>st</sup> March 2017 to 30<sup>th</sup> June 2017.  
- *Presentation by Dr. M.G.Dhorigol, Co-ordinator, Clinical Skill Lab*
7. Any other subject with the permission of the Chair.

The meeting will be chaired by the **Hon. Vice-Chancellor.**

Kindly make it convenient to attend the meeting.



Prof. Dr. V.D.PATIL  
Registrar

To

1. The Members, Advisory Committee of UDEHP, KLE University, Belagavi.
2. Dr. M.G.Dhorigol, Co-ordinator, Clinical Skill Lab, KLE University, Belagavi.

CC to : The Special Officer to Hon. Vice-Chancellor, KLE University, Belagavi.

## KLE UNIVERSITY

ACTION TAKEN REPORT ON VARIOUS RESOLUTIONS OF THE ADVISORY COMMITTEE OF UDEHP HELD IN THE BOM ROOM OF THE UNIVERSITY ON 4<sup>th</sup> MARCH 2017

| Agenda No. | Subject/Item | Discussion/Briefing  | Resolution | Action Taken   |
|------------|--------------|--|------------|--|
|            |              | Dr. Padmaja Walvekar, Director, UDEHP and Member-Secretary welcomed the members.   | --         | --   |
|            |              | Hon. Vice-Chancellor briefed the members with the following information:   | --         | --   |
|            |              | <ul style="list-style-type: none"> <li>The Principals of the constituent units need to emphasize on participation in the UDEHP workshops by the external members.</li> </ul>   | --         | Noted and the Principals shall comply with the same.         |
|            |              | <ul style="list-style-type: none"> <li>The details of the Resource Persons invited for the UDEHP workshops need to be highlighted in the presentation.</li> </ul>  | --         | Noted and the Director, UDEHP shall comply with the same.    |
|            |              | <ul style="list-style-type: none"> <li>The Director, UDEHP shall inform the concerned Institutions / Departments well-in-advance about the conduct of the Workshop so as to ensure successful conduct of the same with participation by the Resource Persons.</li> </ul>   | --         | -do-   |
|            |              | <ul style="list-style-type: none"> <li>The Principals of the constituent units / Heads of the University Departments shall ensure that the events / programs / workshops are conducted strictly in accordance with the Annual Calendar of Events without giving scope for reschedulement. They shall inform the Principals / UDEHP Co-ordinators / Resource Persons of the Workshops / Functions well-in-advance to ensure their participation.</li> </ul> | --         | Noted and the concerned shall note and comply with the same. |



|            |   |   |                                    |   |
|------------|---|---|------------------------------------|---|
|            | <ul style="list-style-type: none"> <li>The Principals of the constituent units shall motivate the faculty members / Ph.D. Research Scholars and students to visit the Library so that the ICT facilities provided by the University are effectively utilized. They shall also advise the Heads of the Departments to conduct EBM / case presentations in the Library only.</li> </ul> |   |                                    | The Principals and the Officer Incharge - Dr.S.G.Desai Library shall note and comply with the same. |
|            | The Agenda was taken up for further discussion and consideration.   |   |                                    |   |
| Item No. 1 | Confirmation of the minutes of the Advisory Committee of UDEHP meeting held on 18 <sup>th</sup> October 2016.   | <i>Confirmed.</i>   | --                                 | --  |
| Item No. 2 | Action Taken on various resolutions adopted in the Advisory Committee of UDEHP meeting held on 18 <sup>th</sup> October 2016.   | <i>Noted and taken on records.</i>  | --                                 | --  |
| Item No. 3 | Reporting of the activities already conducted by the UDEHP from 1 <sup>st</sup> October 2016 to 28 <sup>th</sup> February 2017.   | Dr. Padmaja Walvekar, Director, UDEHP presented the activities already conducted by UDEHP for the period from 1 <sup>st</sup> October 2016 to 28 <sup>th</sup> February 2017.   | Resolved to take note of the same. | Noted.  |
| Item No. 4 | Reporting of the activities to be conducted by the UDEHP from 1 <sup>st</sup> March 2017 to 30 <sup>th</sup> June 2017.   | Dr. Padmaja Walvekar, Director, UDEHP presented the details of the activities proposed to be conducted by the UDEHP from 1 <sup>st</sup> March 2017 to 30 <sup>th</sup> June 2017.  | Resolved to take note of the same. | Noted.  |
| Item No. 5 | Reporting of the activities conducted by the respective Departments of the constituent units (DoME / DoDE / DoNS / DoAE / DoNS / Research / Foundation / BSRC / Dr. S.G.Desai Library) for the period from 1 <sup>st</sup> October 2016 to 28 <sup>th</sup> February 2017.  | Dr. Padmaja Walvekar, Director, UDEHP presented the details of the activities conducted by the respective Departments of the constituent units (DoME/DoDE/DoAE/DoNS / Research Foundation / BSRC / Dr. S.G.Desai Library) for the period from 1 <sup>st</sup> October 2016 to 28 <sup>th</sup> February 2017. | Resolved to take note of the same. | Noted.  |

|            |   |   |  |   |
|------------|---|---|--|---|
| Item No. 6 | <p><b>Reporting of the activities conducted by Clinical Skill Lab for the period from 1<sup>st</sup> October 2016 to 28<sup>th</sup> February 2017.</b></p> | <p>Dr. M.G.Dhorigol, Co-ordinator, Clinical Skill Lab presented the activities conducted by the Clinical Skill Lab for the period from 1<sup>st</sup> October 2016 to 28<sup>th</sup> February 2017.</p>  | <p>Resolved to take note of the same.</p>  | <p>Noted.</p>   |
| Item No. 7 | <p><b>Reporting of release of Calendar of Events for 2017.</b></p>  | <p>The Chairman informed that the Calendar of Events of the University Department of Education for Health Professionals (UDEHP) for the year 2017 has been released and the same has been sent to the concerned Institutions / Departments.</p>   | <p>Resolved to take note of the same.</p>  | <p>Noted.</p>   |
| Item No. 8 | <p><b>Any other subject with the permission of the Chair.</b></p>   |   |  |   |
| Item No. 1 | <p><b>Conduct of Orientation Programs for the non-teaching employees of the University and its constituent units.</b></p>                                   | <p>The Chairman informed that there is a need to conduct Orientation Programs for the non-teaching employees of the University and its constituent units mainly to get acquainted with the procedural facilities / accounts training / communication skills / soft skills, maintenance of records, etc. It was suggested to conduct four such workshops by UDEHP with a target group of 30 employees per workshop in the Dr. S.G.Desai Library (Digital Library) exclusively for the benefit of the non-teaching employees.</p> | <p>Resolved to constitute a Committee comprising of the following members to prepare the plan of action including schedule, resource persons, title, etc.:</p> <ol style="list-style-type: none"> <li>1. Dr. Padmaja Walvekar, Director, UDEHP ... Chairperson</li> <li>2. Shri S.G.Patil, Administrator, KLEU... Co-ordinator</li> <li>3. Dr. B.M.Patil, Principal, KLE CoP ...Member</li> <li>4. Dr. Sanjiv Kumar, Principal, IoPT ... Member</li> <li>5. Dr. Sudha A.Raddi, Principal, IoNS ... Member</li> <li>6. CA S.M.Jotawar, Finance Officer, KLEU ...Member</li> </ol> | <p>It is proposed to conduct the Workshops in the month of August 2017.</p> |



# KLE UNIVERSITY

(Formerly known as KLE Academy of Higher Education & Research)

[Declared as Deemed-to-be-University u/s 3 of the UGC Act, 1956 vide Government of India Notification No.F.9-19/2000-U.3(A)]

Accredited with 'A' Grade by NAAC (2<sup>nd</sup> Cycle)

Placed in Category 'A' by MHRD (Gol)

## ಕೆ.ಎಲ್.ಇ. ವಿಶ್ವವಿದ್ಯಾಲಯ

(ಕೆ.ಎಲ್.ಇ. ಎಕ್ಯಾಡಮಿ ಆಫ್ ಹಾಯರ್ ಎಜ್ಯುಕೇಶನ್ ಆಂಡ್ ರಿಸರ್ಚ್ ಎಂದು ಮುಂಚೆ ಗುರುತಿಸಿದ)

[ಭಾರತ ಸರ್ಕಾರದ ಅಧಿಸೂಚನೆ ಕ್ರ: ಎಫ್.ಇ-೧೯/೨೦೦೦-ಯು.೩ (ಎ)ರನ್ವಯ ೧೯೫೬ರ ವಿ.ಧ.ಆ.ಕಲಂ ೩ರಡಿ ಸ್ವಾಯತ್ತ ವಿಶ್ವವಿದ್ಯಾಲಯವೆಂದು ಘೋಷಿಸಲ್ಪಟ್ಟಿದೆ]

ನ್ಯಾಕ್‌ನಿಂದ 'ಎ' ಶ್ರೇಣಿ ಮಾನ್ಯತೆ ಪಡೆದಿದೆ (2ನೇ ಸೈಕಲ್)

ಮಾ.ಸಂ.ಅ.ಸ (ಭಾರತ ಸರ್ಕಾರ) ದಿಂದ 'ಎ' ವರ್ಗದಲ್ಲಿ ಸ್ಥಾನೀಕರಿಸಲಾಗಿದೆ.

Ref. No. KLEU/MF-25/17-18/D- 1635

1<sup>st</sup> September 2017

To

The Members,  
**Advisory Committee of UDEHP,**  
KLE University,  
**Belagavi.**

Dear Sir,

**Sub :** Minutes of the meeting of the **Advisory Committee of UDEHP** of the KLE University held on **24<sup>th</sup> July 2017.**

Kindly find enclosed the minutes of the **Advisory Committee of UDEHP** of the KLE University held on **24<sup>th</sup> July 2017.**

We request you to kindly go through the same and inform the undersigned regarding modifications/corrections, if any, to be made in the same, within two weeks from the date of this letter. If no communication is received from your end, it will be presumed that you have approved the same.

Thanking you,

Yours faithfully,



**Prof. Dr. V.D.PATIL**  
Registrar

Encl: As above.

- CC to:
1. The PA to Hon. Chancellor, KLE University, Belagavi.
  2. The Special Officer to Hon. Vice-Chancellor, KLE University, Belagavi.
  3. Dr. M.S.Dhorigol, Co-ordinator, Clinical Skill Lab, KLE University, Belagavi.
  4. The Finance Officer, KLE University, Belagavi.

Sent email on  
02/09/2017.

Ref. No. KLEU/UDEHP/17-18/D-

24<sup>th</sup> July 2017

*PROCEEDINGS OF THE MEETING OF THE **ADVISORY COMMITTEE OF UDEHP**  
HELD IN THE **BoM ROOM** OF THE UNIVERSITY ON **24-07-2017***

**MEMBERS PRESENT:**  
**(As per the Attendance-sheet)**

Dr. Padmaja Walvekar, Director, UDEHP and Member-Secretary welcomed the members.

Hon. Vice-Chancellor briefed the members with the following information:

- The UDEHP has been conducting a number of workshops for the benefit of teaching faculty members, Ph.D. research scholars, etc. on teaching methodology, research methodology, etc. It is the need of the hour to ascertain and critically analyze the benefits derived from these workshops and how these workshops could benefit the teachers and the students in improving the knowledge, professional skills, teaching-learning process, research, etc.
- Taking into consideration the outcome of these workshops and also the emerging areas in which the teachers and the students need to be trained, the UDEHP needs to identify newer topics / titles for conduct of the workshops in the coming years. The Principals of the constituent units / Heads of the University Departments need to give valuable inputs / suggestions in this regard. The Principals of the constituent units shall convene a meeting of all the Heads of the Departments inviting valuable suggestions / inputs on the titles / topics of the workshops to be conducted in the coming years so that the UDEHP will be able to conduct need-based workshops in the coming years.
- Constitution of 'core group' at the University level involving Principal and 1-2 senior faculty members from each constituent college who have expertise in the field of professional education, research, etc. to formulate the policies.

- The UDEHP also needs to emphasize the need and importance of conducting the workshops on topics which include communication skills, behavioral skills, attitude, conflict management, leadership qualities, effective conversation, etc. for non-teaching staff by organizing frequent workshops to improve their soft skills. Based on the requirements, separate workshop to be organized for Receptionists / Front-desk clerks, Clerks, Accountants, Office Superintendents, etc.
- The University has created state-of-the-art facilities at Dr.S.G.Library (University Central Library) which includes e-learning resources, e-journals, e-publications, etc. The teachers, Post-Graduate students, Ph.D. Research Scholars will ensure optimal utilization of these facilities for effective teaching-learning process. The Principals of the constituent units / Heads of the Departments shall motivate the teachers to ensure optimal utilization of these library facilities.

The Agenda was taken up for further discussion and consideration.

Item No. 1 : *Confirmation of the minutes of the Advisory Committee of UDEHP meeting held on 4<sup>th</sup> March 2017.*  
- **Confirmed.**

Item No. 2 : *Action Taken on various resolutions adopted in the Advisory Committee of UDEHP meeting held on 4<sup>th</sup> March 2017.*  
- **Noted and taken on records.**

Item No. 3 : ***Reporting of the activities already conducted by the UDEHP from 1<sup>st</sup> March 2017 to 30<sup>th</sup> June 2017.***

Dr. Padmaja Walvekar, Director, UDEHP presented the activities already conducted by UDEHP for the period from 1<sup>st</sup> March 2017 to 30<sup>th</sup> June 2017.

**Resolution:**

Resolved to take note of the same.

Item No. 4 : ***Reporting of the activities to be conducted by the UDEHP from 1<sup>st</sup> July 2017 to 31<sup>st</sup> December 2017.***

Dr. Padmaja Walvekar, Director, UDEHP presented the details of the activities proposed to be conducted by the UDEHP from 1<sup>st</sup> July 2017 to 31<sup>st</sup> December 2017.

**Resolution:**

Resolved to take note of the same.

Item No. 5 : **Reporting of the activities conducted by the respective Departments of the constituent units (DoME / DoDE / DoAE / DoNS / Research Foundation / BSRC / Dr. S.G.Desai Library) for the period from 1<sup>st</sup> March 2017 to 30<sup>th</sup> June 2017.**

Dr. Padmaja Walvekar, Director, UDEHP presented the details of the activities conducted by the respective Departments of the constituent units (DoME/DoDE/DoAE/DoNS / Research Foundation / BSRC / Dr. S.G.Desai Library) for the period from 1<sup>st</sup> March 2017 to 30<sup>th</sup> June 2017.

**Resolution:**

Resolved to take note of the same.

Item No. 6 : **Reporting of the activities conducted by Clinical Skill Lab for the period from 1<sup>st</sup> March 2017 to 30<sup>th</sup> June 2017.**

Dr. M.G.Dhorigol, Co-ordinator, Clinical Skill Lab presented the activities conducted by the Clinical Skill Lab for the period from 1<sup>st</sup> March 2017 to 30<sup>th</sup> June 2017.

**Resolution:**

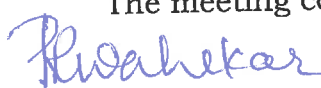
Resolved to take note of the same. While taking note of the same, the Advisory Committee suggested that there is a need to conduct intensive hands-on training / clinical skill-training for the Under-Graduate and Post-Graduate medical students involving all the clinical departments.

Item No. 7 : **Any other subject with the permission of the Chair.**

Dr. Seema Hallikerimath, Co-ordinator, IQAC informed that UDEHP has been recognized as one of the best practices during the visit of the peer team of NAAC for the next cycle and hence the programs / workshops to be conducted by UDEHP should have some innovations.

Hon. Vice-Chancellor suggested to evaluate the impact of the training programs on knowledge, behavior and skills of the faculty and students. He also suggested to have college level workshops which can be organized, if they feel the need of training faculty apart from UDEHP workshops.

The meeting concluded with a vote of thanks to the Chair.

  
**MEMBER-SECRETARY**

  
**REGISTRAR**

  
**CHAIRMAN**

# KLE ACADEMY OF HIGHER EDUCATION AND RESEARCH



(Formerly known as KLE University)

(Deemed-to-be-University established u/s 3 of the UGC Act, 1956)

Accredited 'A' Grade by NAAC (2<sup>nd</sup> Cycle)

Placed in Category 'A' by MHRD (GoI)

JNMC Campus, Nehru Nagar, Belagavi-590 010, Karnataka State, India

☎: 0831-2444444

FAX: 0831-2493777

Web: <http://www.kledeemeduniversity.edu.in>  
[www.kleuniversity.edu.in](http://www.kleuniversity.edu.in)

E-mail: [info@kledeemeduniversity.edu.in](mailto:info@kledeemeduniversity.edu.in)  
[info@kleuniversity.edu.in](mailto:info@kleuniversity.edu.in)

Ref. No.KAHER/MF-25/17-18/D-3530

23<sup>rd</sup> February 2018

## MEETING NOTICE

I am directed to convene the meeting of the Advisory Committee of the University Department of Education for Health Professionals (UDEHP) on Wednesday, the 28<sup>th</sup> February 2018 at 11.30 AM in the Board of Management Room of the KAHER to discuss the following subjects:

### AGENDA

1. Confirmation of the minutes of the Advisory Committee of UDEHP meeting held on 24<sup>th</sup> July 2017.
  2. Action Taken on various resolutions adopted in the Advisory Committee of UDEHP meeting held on 24<sup>th</sup> July 2017.  
- Action Taken Report is enclosed.
- Agenda for information:**
3. Reporting of the release of Edu-Cause (UDEHP News-bulletin) on 15<sup>th</sup> August 2017.
  4. Reporting of the release of Calendar of Events of the UDEHP for the year 2018 on 26<sup>th</sup> January 2018.
  5. Reporting of the activities already conducted by the UDEHP from 1<sup>st</sup> July 2017 to 31<sup>st</sup> January 2018.  
- Presentation by Director, UDEHP
  6. Reporting of the activities to be conducted by the UDEHP from 1<sup>st</sup> March 2018 to 31<sup>st</sup> December 2018.  
- Presentation by Director, UDEHP.
  7. Reporting of the activities conducted by the respective Departments of the constituent units (DOME / DODE / DOAE / DONNS / Research Foundation / BSRC / Dr. S.G.Desai Library) for the period from 1<sup>st</sup> July 2017 to 31<sup>st</sup> January 2018.  
- Presentation by Director, UDEHP
  8. Reporting of the activities conducted by Clinical Skill Lab for the period from 1<sup>st</sup> July 2017 to 31<sup>st</sup> January 2018.  
- Presentation by Dr. M.G.Dhorigol, Co-ordinator, Clinical Skill Lab
  9. Consideration of the budgetary provision to be made for conduct of UDEHP activities for the year 2018 by KAHER.
  10. Any other subject with the permission of the Chair.

The meeting will be chaired by the Hon. Vice-Chancellor.

Kindly make it convenient to attend the meeting.



Prof. Dr. V.D.PATIL  
Registrar

To

1. The Members, Advisory Committee of UDEHP, KAHER, Belagavi.
2. Dr. M.G.Dhorigol, Co-ordinator, Clinical Skill Lab, KAHER, Belagavi.

CC to : The Special Officer to Hon. Vice-Chancellor, KAHER, Belagavi.

sent email to all on 26/02/2018

## KLE UNIVERSITY

ACTION TAKEN REPORT ON VARIOUS RESOLUTIONS OF THE ADVISORY COMMITTEE OF UDEHP HELD IN THE BOM ROOM OF THE UNIVERSITY ON 24<sup>th</sup> JULY 2017

| Agenda No. | Subject/Item | Discussion/Briefing   | Resolution | Action Taken   |
|------------|--------------|---|------------|--|
|            |              | <p>Dr. Padmaja Walvekar, Director, UDEHP and Member-Secretary welcomed the members.</p> <p>Hon. Vice-Chancellor briefed the members with the following information:</p> <ul style="list-style-type: none"> <li>The UDEHP has been conducting a number of workshops for the benefit of teaching faculty members, Ph.D. research scholars, etc. on teaching methodology, research methodology, etc. It is the need of the hour to ascertain and critically analyze the benefits derived from these workshops and how these workshops could benefit the teachers and the students in improving the knowledge, professional skills, teaching-learning process, research, etc.</li> </ul>  |            |  |
|            |              | <ul style="list-style-type: none"> <li>Taking into consideration the outcome of these workshops and also the emerging areas in which the teachers and the students need to be trained, the UDEHP needs to identify new topics / titles for conduct of the workshops in the coming years. The Principals of the constituent units / Heads of the University Departments need to give valuable inputs / suggestions in this regard. The Principals of the constituent units shall convene a meeting of all the Heads of the Departments inviting valuable suggestions / inputs on the titles / topics of the workshops to be conducted in the coming years so that the UDEHP will be able to conduct need-based workshops in the coming years.</li> </ul> | --         | The Director, UDEHP shall brief the same in the meeting.       |
|            |              |   | --         | The respective Principals shall note and comply with the same. |



|            |   |  |    |   |
|------------|---|--|----|---|
|            |   | <ul style="list-style-type: none"> <li>Constitution of 'core group' at the University level involving 1-2 senior faculty members from each constituent college who have expertise in the field of professional education, research, etc. to formulate the policies.</li> </ul>   | -- | The respective Principals shall note and comply with the same.        |
|            |   | <ul style="list-style-type: none"> <li>The UDEHP also needs to emphasize the need and importance of conducting the workshops on topics which include communication skills, behavioral skills, attitude, conflict management, leadership qualities, effective conversation, etc. for non-teaching staff by organizing frequent workshops to improve their soft skills. Based on the requirements, separate workshop to be organized for Receptionists / Front-desk clerks, Clerks, Accountants, Office Superintendents, etc.</li> </ul>             | -- | The Director, UDEHP shall note and comply with the same.              |
|            |   | <ul style="list-style-type: none"> <li>The University has created state-of-the-art facilities at Dr.S.G.Library (University Central Library) which includes e-learning resources, e-journals, e-publications, etc. The teachers, Post-Graduate students, Ph.D. Research Scholars will ensure optimal utilization of these facilities for effective teaching-learning process. The Principals of the constituent units / Heads of the Departments shall motivate the teachers to ensure optimal utilization of these library facilities.</li> </ul> | -- | Noted. The respective Principals shall note and comply with the same. |
|            |   | The Agenda was taken up for further discussion and consideration.  |    |   |
| Item No. 1 | <i>Confirmation of the minutes of the Advisory Committee of UDEHP meeting held on 4th March 2017.</i> | <i>Confirmed.</i>  | -- | --  |

|            |   |   |  |  |
|------------|---|---|--|--|
| Item No. 2 | Action Taken on various resolutions adopted in the Advisory Committee of UDEHP on 4 <sup>th</sup> March 2017.   | <i>Noted and taken on records.</i>  | --   | --   |
| Item No. 3 | Reporting of the activities already conducted by the UDEHP from 1 <sup>st</sup> March 2017 to 30 <sup>th</sup> June 2017.   | Dr. Padmaja Walvekar, Director, UDEHP presented the activities already conducted by UDEHP for the period from 1 <sup>st</sup> March 2017 to 30 <sup>th</sup> June 2017.   | Resolved to take note of the same.   | Noted.   |
| Item No. 4 | Reporting of the activities to be conducted by the UDEHP from 1 <sup>st</sup> July 2017 to 31 <sup>st</sup> December 2017.  | Dr. Padmaja Walvekar, Director, UDEHP presented the details of the activities proposed to be conducted by the UDEHP from 1 <sup>st</sup> July 2017 to 31 <sup>st</sup> December 2017.   | Resolved to take note of the same.   | Noted.   |
| Item No. 5 | Reporting of the activities conducted by the respective Departments of the constituent units (DoME / DoAE / DoNS / DoNS / Research Foundation / BSRC / Dr. S.G.Desai Library) for the period from 1 <sup>st</sup> March 2017 to 30 <sup>th</sup> June 2017. | Dr. Padmaja Walvekar, Director, UDEHP presented the details of the activities conducted by the respective Departments of the constituent units (DoME/DoDE/DoAE/DoNS / Research Foundation / BSRC / Dr. S.G.Desai Library) for the period from 1 <sup>st</sup> March 2017 to 30 <sup>th</sup> June 2017. | Resolved to take note of the same.   | Noted.   |
| Item No. 6 | Reporting of the activities conducted by Clinical Skill Lab for the period from 1 <sup>st</sup> March 2017 to 30 <sup>th</sup> June 2017.   | Dr. M.G.Dhorigol, Co-ordinator, Clinical Skill Lab presented the activities conducted by the Clinical Skill Lab for the period from 1 <sup>st</sup> March 2017 to 30 <sup>th</sup> June 2017.   | Resolved to take note of the same. While taking note of the same, the Advisory Committee suggested that there is a need to conduct intensive hands-on training / clinical skill-training for the Under-Graduate and Post-Graduate medical students involving all the clinical departments. | Noted. The Co-ordinator, Clinical Skill Lab shall note and comply with the same. |

|            |   |  |   |   |
|------------|---|--|---|---|
| Item No. 7 | <b><i>Any other subject with the permission of the Chair.</i></b> | <p>Dr. Seema Hallikerimath, Co-ordinator, IQAC informed that UDEHP has been recognized as one of the best practices during the visit of the peer team of NAAC for the next cycle and hence the programs / workshops to be conducted by UDEHP should have some innovations.</p> | <p>Hon. Vice-Chancellor suggested to evaluate the impact of the training programs on knowledge, behavior and skills of the faculty and students. He also suggested to have college level workshops which can be organized if they feel the need of training faculty apart from UDEHP workshops.</p> | <p>The Director, UDEHP shall brief the same in the meeting.</p> |
|------------|---|--|---|---|

# KLE ACADEMY OF HIGHER EDUCATION AND RESEARCH



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☎: 0831-2444444

FAX: 0831-2493777

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E-mail: [info@kledeemeduniversity.edu.in](mailto:info@kledeemeduniversity.edu.in)  
[info@kleuniversity.edu.in](mailto:info@kleuniversity.edu.in)

Ref. No. KAHER/MF-25/17-18/D-3367.

13<sup>th</sup> March 2018

To

The Members,  
**Advisory Committee of UDEHP,**  
KAHER,  
**Belagavi.**

Dear Sir,

**Sub :** Minutes of the meeting of the **Advisory Committee of UDEHP** of the KAHER held on **28<sup>th</sup> February 2018.**

Kindly find enclosed the minutes of the **Advisory Committee of UDEHP** of the KAHER held on **28<sup>th</sup> February 2018.**

We request you to kindly go through the same and inform the undersigned regarding modifications/corrections, if any, to be made in the same, within two weeks from the date of this letter. If no communication is received from your end, it will be presumed that you have approved the same.

Thanking you,

Yours faithfully,



**Prof. Dr. V.D.PATIL**  
Registrar

Encl: As above.

- CC to:
1. The PA to Hon. Chancellor, KAHER, Belagavi.
  2. The Special Officer to Hon. Vice-Chancellor, KAHER, Belagavi.
  3. Dr. M.S.Dhorigol, Co-ordinator, Clinical Skill Lab, KAHER, Belagavi.
  4. The Finance Officer, KAHER, Belagavi.

O/c

sent email to all except to Dr. Dhorigol on 15/03/2018.

**PROCEEDINGS OF THE MEETING OF THE *ADVISORY COMMITTEE OF UDEHP***  
**HELD IN THE *BoM ROOM* OF THE UNIVERSITY ON *28-02-2018***

**MEMBERS PRESENT:**

**(As per the Attendance-sheet)**

Dr. (Mrs) Padmaja Walvekar, Director, UDEHP welcomed the members.

Hon. Vice-Chancellor briefed the members with the following information:

- It was suggested that the UDEHP should focus on topics related to Health Profession Education (HPE); newer competencies and about the current concepts in HPE. The routine CMEs / Workshops / updates conducted by various Departments (unless they have an educational focus) should not be included in the activities of UDEHP.
- The Principals of various colleges should form a core group of 3-4 faculty members to effectively implement and evaluate the various activities by the UDEHP and educational units. They should personally supervise the activities particularly about the use of newer techniques in Teaching-Learning and assessment process.
- The main objective of conducting the workshops by UDEHP is to train the faculty so that effective learning can take place and benefit the staff / students in clinical training, teaching-learning process, academics, research, etc. for professional development. It is necessary that the component of program evaluation of such workshops be done. The UDEHP needs to ascertain the benefits / impacts from such workshops conducted in terms of short term, medium term and long term. The strategies for evaluation of impact of these activities may be developed.
- The faculty members who are nominated on various Boards and Committees particularly the UDEHP, DOME and educational units in various constituent units shall spend 3-4 hours per week for follow up of the deliberations that take place in the respective meetings for necessary compliance and implementation.
- The KAHER will convene a meeting after two months to review the compliance action initiated by UDEHP based on the above suggestions.

- The KAHER will nominate two external experts on the Advisory Committee of UDEHP.
- The UDEHP will conduct a workshop for the benefit of non-teaching employees in the 3<sup>rd</sup> week of March 2018.
- As per the documents submitted for 'Institute of Eminence', the reforms suggested like (Competency Based Medical Education (CBME), newer technology, communication, ethics, professionalism, etc. can be started on pilot basis. All the Heads of the Departments and the faculty members should select feasible topics for the same. The respective Principals should make specific plan for implementation of the same.

The Agenda was taken up for further discussion and consideration.

Item No. 1 : *Confirmation of the minutes of the Advisory Committee of UDEHP meeting held on 24<sup>th</sup> July 2017.*

**- Confirmed.**

Item No. 2 : *Action Taken on various resolutions adopted in the Advisory Committee of UDEHP meeting held on 24<sup>th</sup> July 2017.*

**- Noted and taken on records.**

Item No. 3 : ***Reporting of the release of Edu-Cause (UDEHP News-bulletin) on 15<sup>th</sup> August 2017.***

The Chairman informed that Edu-Cause (UDEHP News-bulletin) has been released on 15<sup>th</sup> August 2017.

**Resolution:**

Resolved to take note of the same.

Item No. 4 : ***Reporting of the activities already conducted by the UDEHP from 1<sup>st</sup> July 2017 to 31<sup>st</sup> January 2018.***

Dr. Padmaja Walvekar, Director, UDEHP presented the details of the activities already conducted by the UDEHP for the period from 1<sup>st</sup> July 2017 to 31<sup>st</sup> January 2018.

**Resolution:**

Resolved to take note of the same.

Item No. 5 : ***Reporting of the activities to be conducted by the UDEHP from 1<sup>st</sup> March 2018 to 31<sup>st</sup> December 2018.***

Dr. Padmaja Walvekar, Director, UDEHP presented the details of the activities to be conducted by the UDEHP for the period from 1<sup>st</sup> March 2018 to 31<sup>st</sup> December 2018.

**Resolution:**

Resolved to take note of the same.

Item No. 6 : **Reporting of the activities conducted by Clinical Skill Lab for the period from 1<sup>st</sup> July 2017 to 31<sup>st</sup> January 2018.**

Dr. M.G.Dhorigol, Co-ordinator, Clinical Skill Lab of KAHER presented the details of the activities conducted by the Clinical Skill Lab for the period from 1<sup>st</sup> July 2017 to 31<sup>st</sup> January 2018.

**Resolution:**

Resolved to take note of the same.

Item No. 7 : **Consideration of the budgetary provision to be made for conduct of UDEHP activities for the year 2018 by KAHER.**

The Advisory Committee considered budgetary provision to be made for conduct of UDEHP activities for the year 2018.

**Resolution:**

Resolved to make budgetary provision of Rs.5.00 lakhs for conduct of UDEHP activities for the year 2018.

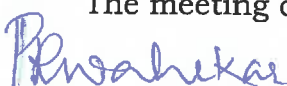
Item No. 8 : **Any other subject with the permission of the Chair  
Consideration of payment of TA/DA to the external  
Resource Persons on par with BoS members.**

Dr. (Mrs) Padmaja Walvekar, Director, UDEHP informed that some of the external Resource Persons who were invited for the UDEHP workshops have expressed that the remuneration presently being paid was less and hence the same needs to be revised.

**Resolution:**

Resolved to consider payment of TA/DA to the external Resource Persons of UDEHP on par with the external members of Board of Studies (BoS) of KAHER w.e.f. 1<sup>st</sup> April 2018. As regards to revision in the remuneration for the Resource Persons, the KAHER shall place the matter in the forthcoming meeting of the Finance Committee and the Board of Management for further consideration.

The meeting concluded with a vote of thanks to the Chair.

  
**MEMBER-SECRETARY**

  
**REGISTRAR**

  
**CHAIRMAN**



# KLE UNIVERSITY

(Formerly known as KLE Academy of Higher Education & Research)  
[Declared as Deemed-to-be-University u/s 3 of the UGC Act, 1956 vide GoI (MHRD) Notification No.F.9-19/2000-U.3(A)]  
Accredited with 'A' Grade by NAAC (2<sup>nd</sup> Cycle) Placed in Category 'A' by MHRD (GoI)

## ಕೆ.ಎಲ್.ಇ ವಿಶ್ವವಿದ್ಯಾಲಯ

(ಕೆ.ಎಲ್.ಇ ಎಕ್ಯಾಡಮಿ ಆಫ್ ಹೈಯರ್ ಎಜ್ಯುಕೇಶನ್ ಆಂಡ್ ರಿಸರ್ಚ್ ಎಂದು ಮುಂಚೆ ಗುರುತಿಸಿದ)  
[ಭಾರತ ಸರ್ಕಾರದ ಅಧಿಸೂಚನೆ ಕ್ರ: ಎಚ್.ಇ-೧೯/೨೦೦೦-ಯು.೩(ಎ)ರನ್ವಯ ೧೯೫೬ರ ವಿ.ಧ.ಆ.ಕಲಂ ೩ರಡಿ ಸ್ವಾಯತ್ತ ವಿಶ್ವವಿದ್ಯಾಲಯವೆಂದು ಘೋಷಿಸಲ್ಪಟ್ಟಿದೆ]  
ನ್ಯಾಕ್‌ನಿಂದ 'ಎ' ಶ್ರೇಣಿ ಮಾನ್ಯತೆ ಪಡೆದಿದೆ (೨ನೇ ಸೈಕಲ್) ಮಾ.ಸಂ.ಅ.ಸ(ಭಾರತ ಸರ್ಕಾರ)ದಿಂದ 'ಎ' ವರ್ಗ ದಲ್ಲಿ ಸ್ಥಾನೀಕರಿಸಲಾಗಿದೆ

Ref. No. KLEU/MF-25/16-17/D- 2746

13<sup>th</sup> October 2016

### MEETING NOTICE

I am directed to convene the meeting of the *Advisory Committee* of the *University Department of Education for Health Professionals (UDEHP)* on **Tuesday, the 18<sup>th</sup> October 2016 at 11.30 AM** in the **Board of Management Room** of the University to discuss the following subjects:

### AGENDA

1. Confirmation of the minutes of the Advisory Committee of UDEHP meeting held on 7<sup>th</sup> December 2015.
2. Action Taken on various resolutions adopted in the Advisory Committee of UDEHP meeting held on 7<sup>th</sup> December 2015.  
- *Action Taken Report is enclosed.*

#### Agenda for information:

3. Reporting of the activities already conducted by the UDEHP from:  
- 1<sup>st</sup> January 2015 to 31<sup>st</sup> March 2016.  
- 1<sup>st</sup> April 2016 to 30<sup>th</sup> September 2016  
- *Presentation by Director, UDEHP*
4. Reporting of the activities to be conducted by the UDEHP from 1<sup>st</sup> October 2016 to 31<sup>st</sup> December 2016  
- *Presentation by Director, UDEHP.*
5. Reporting of the budgetary provision of Rs.5.00 lakhs to be made by the University towards conduct of various activities by the UDEHP for the financial year 2017.
6. Reporting of the activities conducted by the respective Departments of the constituent units (DoME / DoDE / DoAE / DoNS / Research Foundation / BSRC / Dr. S.G.Desai Library) for the period from :  
- 1<sup>st</sup> January 2015 to 31<sup>st</sup> March 2016.  
- 1<sup>st</sup> April 2016 to 30<sup>th</sup> September 2016  
- *Presentation by Director, UDEHP*
7. Reporting of the activities conducted by Clinical Skill Lab for the period from 1<sup>st</sup> January 2015 to 30<sup>th</sup> September 2016  
- *Presentation by Dr. M.G.Dhorigol, Co-ordinator, Clinical Skill Lab*

#### Agenda for consideration:

8. Consideration of the programs / workshops to be conducted under the auspices of UDEHP for the year 2017 i.e. for the period from 1<sup>st</sup> January to 31<sup>st</sup> December 2017.
9. Any other subject with the permission of the Chair.

The meeting will be chaired by the **Hon. Vice-Chancellor.**

Kindly make it convenient to attend the meeting.



Prof. Dr. V.D.PATIL  
Registrar





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## ಕೆ.ಎಲ್.ಇ ವಿಶ್ವವಿದ್ಯಾಲಯ

(ಕೆ.ಎಲ್.ಇ ಎಕ್ಯಾಡಮಿ ಆಫ್ ಹಾಯರ್ ಎಜ್ಯುಕೇಶನ್ ಆಂಡ್ ರಿಸರ್ಚ್ ಎಂದು ಮುಂಚೆ ಗುರುತಿಸಿದ)  
[ಭಾರತ ಸರ್ಕಾರದ ಅಧಿಸೂಚನೆ ಕ್ರ: ಎಫ್.೯-೧೯/೨೦೦೦-ಯು.೩(ಎ)ರನ್ವಯ ೧೯೫೬ರ ವಿ.ಛ.ಆ.ಕಲಂ ೩ರಡಿ ಸ್ವಾಯತ್ತ ವಿಶ್ವವಿದ್ಯಾಲಯವೆಂದು ಘೋಷಿಸಲ್ಪಟ್ಟಿದೆ]  
ನ್ಯಾಕ್‌ನಿಂದ 'ಎ' ಶ್ರೇಣಿ ಮಾನ್ಯತೆ ಪಡೆದಿದೆ (೨ನೇ ಸೈಕಲ್) ಮಾ.ಸಂ.ಅ.ಸ(ಭಾರತ ಸರ್ಕಾರ)ದಿಂದ 'ಎ' ವರ್ಗ ದಲ್ಲಿ ಸ್ಥಾನೀಕರಿಸಲಾಗಿದೆ

To

1. The Members, Advisory Committee of UDEHP, KLE University, Belagavi.
2. Dr. M.G.Dhorigol, Co-ordinator, Clinical Skill Lab, KLE University, Belagavi.

CC to : The Special Officer to Hon. Vice-Chancellor, KLE University, Belagavi.



## KLE UNIVERSITY

ACTION TAKEN REPORT ON VARIOUS RESOLUTIONS OF THE ADVISORY COMMITTEE OF UDEHP HELD IN THE BOM ROOM OF THE UNIVERSITY ON 7<sup>th</sup> DECEMBER 2015

| Agenda No. | Subject/Item | Discussion/Briefing  | Resolution | Action Taken   |
|------------|--------------|--|------------|--|
|            |              | Dr. Jyoti M.Nagmoti, Director, UDEHP and Member-Secretary welcomed the members.  | --         | --   |
|            |              | Hon. Vice-Chancellor briefed the members with the following information:   | --         | --   |
|            |              | <ul style="list-style-type: none"> <li>The Principals shall submit the information as regards to the programs / activities to be conducted by their respective Departments (DoME, DoDE, DoAE, DoNE, etc.) and Clinical Skill Lab during 2016 for professional growth and development of the faculty members and the same be included in the Calendar of Events.</li> </ul> | --         | The activities to be conducted in 2016 have been included in the University Calendar of Events for 2016.   |
|            |              | <ul style="list-style-type: none"> <li>The programs and activities are to be conducted strictly in accordance with the Calendar of Events.</li> </ul>  | --         | The Principals of the constituent units have been advised to strictly adhere to the events / programs as per the UDEHP Calendar of Events. The Co-ordinators are being reminded two months in advance about the conduct of the UDEHP / programs workshops. |
|            |              | The Agenda was taken up for further discussion and consideration.  |            |  |

|            |   |  |   |                                 |
|------------|---|--|---|---------------------------------|
| Item No. 1 | Confirmation of the minutes of the Advisory Committee of UDEHP meeting held on 4 <sup>th</sup> May 2015.                                  | Confirmed.   | Noted.  | Noted.                          |
| Item No. 2 | Action Taken on various resolutions adopted in the Advisory Committee of UDEHP meeting held on 4 <sup>th</sup> May 2015.                  | Noted and taken on records.  | Noted.  | Noted.                          |
| Item No. 3 | Reporting of the activities already conducted by UDEHP <sup>1st</sup> from January 2015 to 30 <sup>th</sup> November 2015.                | Dr. Jyoti M.Nagmoti, Director, UDEHP presented the activities already conducted by UDEHP for the period from 1 <sup>st</sup> January 2015 to 30 <sup>th</sup> November 2015.                                   | Resolved to take note of the same.  | Noted.                          |
| Item No. 4 | Consideration of the activities proposed to be conducted during the year 2016 (1 <sup>st</sup> January to 31 <sup>st</sup> December 2016) | Dr. Jyoti M.Nagmoti, Director, UDEHP presented the details of the activities proposed to be conducted during the year 2016 i.e. for the period from 1 <sup>st</sup> January to 31 <sup>st</sup> December 2016. | Resolved to approve the activities proposed to be conducted during the year 2016 i.e. from 1 <sup>st</sup> January to 31 <sup>st</sup> December 2016. While approving the same, the Advisory Committee suggested the following:   | Noted.                          |
|            |   |  | <ul style="list-style-type: none"> <li>The titles of the workshops proposed to be conducted are to be well-focused.</li> <li>There shall be a minimum gap of 3-6 months between the conduct of two workshops by one Institute.</li> <li>The services of the Visiting Faculties / Adjunct Professors of the University be utilized by planning their regular visits along-with UDEHP workshops to deliver lectures on relevant topics during the conduct of UDEHP workshops.</li> <li>The UDEHP shall ensure that external participants participate in the UDEHP workshops.</li> <li>As a part of KLE Society's Centenary celebrations, the University shall organize following programs:</li> </ul> | Noted and complied with.        |
|            |   |  |   | -do-                            |
|            |   |  |   | The same will be complied with. |
|            |   |  |   | Noted.                          |
|            |   |  |   | --                              |

|            |   |  |  |
|------------|---|--|--|
|            |   | <ul style="list-style-type: none"> <li>o The University shall organize a 3-day National Symposium on 'Human Rights in Health Services' in April 2016 inviting external experts like Justice (Retd.) S.R.Bannurmath, Dr. Meena R.Chandawarkar, Prof. Harugopal, Tata Institute of Social Sciences, etc.</li> <li>o The University shall also organize an Exhibition depicting the strengths of the University in terms of human resource and the infrastructure, unique achievements by the faculty members / University and its constituent units in the year 2016, etc.</li> <li>o All the activities conducted by the University and its constituent be personally monitored by the respective Principals.</li> <li>o The University shall constitute Advisory Committee consisting of the following members for the successful conduct of the aforesaid two events: <ol style="list-style-type: none"> <li>1. Registrar, KLE University</li> <li>2. Principal, J.N.Medical College</li> <li>3. Principal, KLE VK IDS</li> <li>4. Principal, KLE CoP, Belagavi</li> <li>5. Principal, KLE loPT</li> <li>6. Principal, KLE loNS</li> <li>7. Principal, KLE Shri B.M.K.A.M.</li> </ol> </li> </ul> | <p>Noted and the programs shall be organized based on the recommendation the Committee constituted for the same. A meeting of the aforesaid Committee will be convened shortly.</p> <p>The Principals shall note and comply with.</p> <p>The Principal, KLE Shri BMK AM and Convener of the aforesaid Committee shall brief the same compliance action taken in this regard.</p> |
| Item No. 5 | <p>Reporting of the release of 2<sup>nd</sup> Issue of KLE Edu-Cause UDEHP News-bulletin on 15<sup>th</sup> August 2015.</p> <p>Reporting of the activities conducted by the Clinical Skill Lab for the period from 1<sup>st</sup> May 2015 to 30<sup>th</sup> November 2015.</p> | <p>Dr. Jyoti M.Nagmoti, Director, UDEHP briefed regarding release of 2<sup>nd</sup> Issue of KLE Edu-Cause UDEHP News-bulletin on 15<sup>th</sup> August 2015.</p> <p>Dr. M.G.Dhorigol, Co-ordinator, Clinical Skill Lab presented the activities conducted by the Clinical Skill Lab for the period from 1<sup>st</sup> May 2015 to 30<sup>th</sup> November 2015.</p>  | <p>Resolved to take note of the same.</p> <p>Resolved to take note of the same.</p>  |
| Item No. 6 |   |  | <p>Noted.</p> <p>Noted.</p>  |



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## ಕೆ.ಎಲ್.ಇ ವಿಶ್ವವಿದ್ಯಾಲಯ

(ಕೆ.ಎಲ್.ಇ ಎಕ್ಯಾಡಮಿ ಆಫ್ ಹೈರ್ ಎಜ್ಯುಕೇಶನ್ ಅಂಡ್ ರಿಸರ್ಚ್ ಎಂದು ಮುಂಚೆ ಗುರುತಿಸಿದ)  
[ಭಾರತ ಸರ್ಕಾರದ ಅಧಿಸೂಚನೆ ಕ್ರ: ಎಫ್.೯-೧೯/೨೦೦೦-ಯು.೩(ಎ)ರನ್ವಯ ೧೯೫೬ರ ವಿ.ಫ.ಆ.ಕಲಂ ೩ರಡಿ ಸ್ವಾಯತ್ತ ವಿಶ್ವವಿದ್ಯಾಲಯವೆಂದು ಘೋಷಿಸಲ್ಪಟ್ಟಿದೆ]  
ನ್ಯಾಕ್‌ನಿಂದ 'ಎ' ಶ್ರೇಣಿ ಮಾನ್ಯತೆ ಪಡೆದಿದೆ (೨ನೇ ಸೈಕಲ್) ಮಾ.ಸಂ.ಅ.ಸ(ಭಾರತ ಸರ್ಕಾರ)ದಿಂದ 'ಎ' ವರ್ಗ ದಲ್ಲಿ ಸ್ಥಾನೀಕರಿಸಲಾಗಿದೆ

Ref. No. KLEU/MF-25/16-17/D- 2859

24<sup>th</sup> October 2016

To

The Members,  
**Advisory Committee of UDEHP,**  
KLE University,  
**Belagavi.**

Dear Sir,

**Sub :** Minutes of the meeting of the **Advisory Committee** of UDEHP of the KLE University held on **18<sup>th</sup> October 2016.**

Kindly find enclosed the minutes of the **Advisory Committee** of UDEHP of the KLE University held on **18<sup>th</sup> October 2016.**

We request you to kindly go through the same and inform the undersigned regarding modifications/corrections, if any, to be made in the same, within two weeks from the date of this letter. If no communication is received from your end, it will be presumed that you have approved the same.

Thanking you,



Yours faithfully,

**Prof. Dr. V.D.PATIL**  
Registrar

Encl: As above.

- CC to:
1. The PA to Hon. Chancellor, KLE University, Belagavi.
  2. The Special Officer to Hon. Vice-Chancellor, KLE University, Belagavi.
  3. Dr. M.S.Dhorigol, Co-ordinator, Clinical Skill Lab, KLE University, Belagavi.
  4. The Finance Officer, KLE University, Belagavi.



# KLE UNIVERSITY

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[Established under Section 3 of the UGC Act, 1956 vide Government of India Notification No.F.9-19/2000-U.3 (A)]

Ref. No. KLEU/UDEHP/16-17/D-

19<sup>th</sup> October 2016

**PROCEEDINGS OF THE MEETING OF THE ADVISORY COMMITTEE OF UDEHP  
HELD IN THE **BoM ROOM** OF THE UNIVERSITY ON **18-10-2016****

**MEMBERS PRESENT:**

| Sl. No. | Names   | Designation      |
|---------|---|------------------|
| 1.      | Dr. C.K.Kokate,<br>Vice-Chancellor<br>KLE University, Belagavi  | CHAIRMAN         |
| 2.      | Dr. V.D.Patil,<br>Registrar,<br>KLE University, Belagavi  | Member           |
| 3.      | Dr. N.S.Mahantashetti,<br>Principal,<br>J.N.Medical College, Belagavi                                     | Member           |
| 4.      | Dr. Alka D.Kale,<br>Principal,<br>KLE VK Institute of Dental Sciences, Belagavi                           | Member           |
| 5.      | Dr. B.Srinivas Prasad,<br>Principal, KLE Shri B.M.Kankanawadi Ayurveda Mahavidyalaya,<br>Belagavi         | Member           |
| 6.      | Dr. B.M.Patil,<br>Principal, KLE College of Pharmacy,<br>Belagavi   | Member           |
| 7.      | Dr. Sanjiv Kumar,<br>Principal, KLE Institute of Physiotherapy,<br>Belagavi                               | Member           |
| 8.      | Dr. Sudha A.Raddi,<br>Principal,<br>KLE Institute of Nursing Sciences, Belagavi                           | Member           |
| 9.      | Dr. M.S.Ganachari,<br>Deputy Registrar,<br>KLE University, Belagavi                                       | Member           |
| 10.     | Dr. R.S.Mudhol,<br>Medical Superintendent,<br>KLE Dr. Prabhakar Kore Charitable Hospital, Belagavi        | Member           |
| 11.     | Dr. Seema Hallikerimath,<br>Co-ordinator,<br>KLE University, Belagavi                                     | Member           |
| 12.     | Dr. Padmaja Walvekar,<br>Director, UDEHP,<br>KLE University, Belagavi                                     | Member Secretary |
| 13.     | Dr. M.G.Dhorigol,<br>Co-ordinator, Clinical Skill Lab and<br>Professor of Anaesthesiology, JNMC, Belagavi | Invitee          |

Dr. Padmaja Walvekar, Director, UDEHP and Member-Secretary welcomed the members.

Hon. Vice-Chancellor briefed the members with the following information:

- As a part of KLE Society centenary celebrations, Medical Exhibition is being organized in the JNMC campus for 12 days from 21<sup>st</sup> October 2016 to 1<sup>st</sup> November 2016.
- The University completed ten years of its existence on 13<sup>th</sup> April 2016. The University shall come out with publications / booklets in respect of the following covering the consolidated information for a period of 10 years from 13<sup>th</sup> April 2006 to 13<sup>th</sup> April 2016 so as to release the same on 13<sup>th</sup> November 2016 on the occasion of KLE Society Foundation Day. Dr. Padmaja Walvekar, Dr. Seema Hallikerimath, Dr. M.G.Dhorigol and Dr.M.S.Ganachari shall coordinate in consolidating the information and publication of the Booklet:
  - Workshops conducted by UDEHP including DoME, DoDE, DoAE, Clinical Skill Lab, Basic Science Research Centre, etc.
  - University Guest Lectures
  - Convocations

The Agenda was taken up for further discussion and consideration.

Item No. 1 : *Confirmation of the minutes of the Advisory Committee of UDEHP meeting held on 7<sup>th</sup> December 2016.*  
**- Confirmed.**

Item No. 2 : *Action Taken on various resolutions adopted in the Advisory Committee of UDEHP meeting held on 7<sup>th</sup> December 2016.*  
**- Noted and taken on records.**

Item No. 3 : **Reporting of the activities already conducted by UDEHP from 1<sup>st</sup> January 2015 to 31<sup>st</sup> March 2016 and from 1<sup>st</sup> April 2016 to 30<sup>th</sup> September 2016.**

Dr. Padmaja Walvekar, Director, UDEHP presented the activities already conducted by UDEHP for the period from 1<sup>st</sup> January 2015 to 31<sup>st</sup> March 2016 and from 1<sup>st</sup> April 2016 to 30<sup>th</sup> September 2016.

#### **Resolution:**

Resolved to take note of the same.

Item No. 4 : **Consideration of the activities proposed to be conducted by the UDEHP from 1<sup>st</sup> October 2016 to 31<sup>st</sup> December 2016.**

Dr. Padmaja Walvekar, Director, UDEHP presented the details of the activities proposed to be conducted by the UDEHP from 1<sup>st</sup> October 2016 to 31<sup>st</sup> December 2016.

**Resolution:**

Resolved to take note of the same.

- Item No. 5 : **Reporting of the budgetary provision of Rs.5.00 lakhs to be made by the University towards conduct of various activities by the UDEHP for the financial year 2017-18.**

The Advisory Committee of UDEHP considered the proposal for budgetary provision of Rs.5.00 lakhs to be made by the University towards conduct of various activities by the UDEHP for the financial year 2017-18.

**Resolution:**

Resolved to approve budgetary provision of Rs.5.00 lakhs to be made by the University towards conduct of various activities by the UDEHP for the financial year 2017-18.

- Item No. 6 : **Reporting of the activities conducted by the respective Departments of the constituent units (DoME / DoDE / DoAE / DoNE/Research Foundation / BSRC /Dr. S.G.Desai Library) for the period from 1<sup>st</sup> January 2015 to 31<sup>st</sup> March 2016 and from 1<sup>st</sup> April 2016 to 30<sup>th</sup> September 2016.**

Dr. Padmaja Walvekar, Director, UDEHP presented the activities conducted by the respective Departments of the constituent units (DoME / DoDE / DoAE / DoNE/Research Foundation / BSRC / Dr. S.G.Desai Library) for the period from 1<sup>st</sup> January 2015 to 31<sup>st</sup> March 2016 and from 1<sup>st</sup> April 2016 to 30<sup>th</sup> September 2016.

**Resolution:**

Resolved to take note of the same.

- Item No. 7 : **Reporting of the activities conducted by Clinical Skill Lab for the period from 1<sup>st</sup> January 2015 to 30<sup>th</sup> September 2016.**

Dr. M.G.Dhorigol, Co-ordinator, Clinical Skill Lab presented the activities conducted by the Clinical Skill Lab for the period from 1<sup>st</sup> January 2015 to 30<sup>th</sup> September 2016.

**Resolution:**

Resolved to take note of the same.

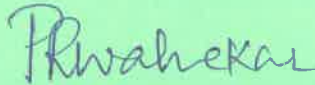


Item No. 8 : **Consideration of the programs / workshops to be conducted under the auspices of UDEHP for the year 2017 i.e. for the period from 1<sup>st</sup> January to 31<sup>st</sup> January 2017.**

Dr. Padmaja Walvekar, Director, UDEHP presented the programs / workshops to be conducted under the auspices of UDEHP for the year 2017, i.e. for the period from 1<sup>st</sup> January to 31<sup>st</sup> January 2017.

**Resolution:**

Resolved to take note of the same.



**MEMBER-SECRETARY**



**REGISTRAR**



**CHAIRMAN**





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## ಕೆ.ಎಲ್.ಇ ವಿಶ್ವವಿದ್ಯಾಲಯ

(ಕೆ.ಎಲ್.ಇ ಎಕ್ಯಾಡಮಿ ಆಫ್ ಹೈಯರ್ ಎಜ್ಯುಕೇಶನ್ ಆಂಡ್ ರಿಸರ್ಚ್ ಎಂದು ಮುಂಚೆ ಗುರುತಿಸಿದ)

[ಭಾರತ ಸರ್ಕಾರದ ಅಧಿಸೂಚನೆ ಕ್ರ: ಎಫ್.ಒ-೧೯/೨೦೦೦-ಯು.೩(ಎ)ರನ್ವಯ ೧೯೫೬ರ ವಿ.ಫ.ಆ.ಕಲಂ ೩ರಡಿ ಸ್ವಾಯತ್ತ ವಿಶ್ವವಿದ್ಯಾಲಯವೆಂದು ಘೋಷಿಸಲ್ಪಟ್ಟಿದೆ]

ನ್ಯಾಕ್‌ನಿಂದ 'ಎ' ಶ್ರೇಣಿ ಮಾನ್ಯತೆ ಪಡೆದಿದೆ (೨ನೇ ಸೈಕಲ್) ಮಾ.ಸಂ.ಆ.ಸ(ಭಾರತ ಸರ್ಕಾರ)ದಿಂದ 'ಎ' ಪರ್ಗ ದಲ್ಲಿ ಸ್ಥಾನೀಕರಿಸಲಾಗಿದೆ

Ref. No. KLEU/MF-25/16-17/D-4028

2<sup>nd</sup> March 2017

### MEETING NOTICE

I am directed to convene the meeting of the *Advisory Committee* of the *University Department of Education for Health Professionals (UDEHP)* on **Saturday, the 4<sup>th</sup> March 2017 at 11.30 AM** in the **Board of Management Room** of the University to discuss the following subjects:

### AGENDA

1. Confirmation of the minutes of the Advisory Committee of UDEHP meeting held on 18<sup>th</sup> October 2016.
2. Action Taken on various resolutions adopted in the Advisory Committee of UDEHP meeting held on 18<sup>th</sup> October 2016.  
- *Action Taken Report is enclosed.*

#### Agenda for information:

3. Reporting of the activities already conducted by the UDEHP from 1<sup>st</sup> October 2016 to 28<sup>th</sup> February 2017.  
- *Presentation by Director, UDEHP*
4. Reporting of the activities to be conducted by the UDEHP from 1<sup>st</sup> March 2017 to 30<sup>th</sup> June 2017.  
- *Presentation by Director, UDEHP.*
5. Reporting of the activities conducted by the respective Departments of the constituent units (DoME / DoDE / DoAE / DoNS / Research Foundation / BSRC / Dr. S.G.Desai Library) for the period from 1<sup>st</sup> October 2016 to 28<sup>th</sup> February 2017.  
- *Presentation by Director, UDEHP*
6. Reporting of the activities conducted by Clinical Skill Lab for the period from 1<sup>st</sup> October 2016 to 28<sup>th</sup> February 2017.  
- *Presentation by Dr. M.G.Dhorigol, Co-ordinator, Clinical Skill Lab*
7. Reporting of release of Calendar of Events for 2017.
8. Any other subject with the permission of the Chair.

The meeting will be chaired by the **Hon. Vice-Chancellor.**

Kindly make it convenient to attend the meeting.



Prof. Dr. V.D.PATIL  
Registrar

To

1. The Members, Advisory Committee of UDEHP, KLE University, Belagavi.
2. Dr. M.G.Dhorigol, Co-ordinator, Clinical Skill Lab, KLE University, Belagavi.

CC to : The Special Officer to Hon. Vice-Chancellor, KLE University, Belagavi.

## KLE UNIVERSITY

ACTION TAKEN REPORT ON VARIOUS RESOLUTIONS OF THE ADVISORY COMMITTEE OF UDEHP HELD IN THE BOM ROOM OF THE UNIVERSITY ON 18<sup>th</sup> OCTOBER 2016

| Agenda No. | Subject/Item | Discussion/Briefing  | Resolution | Action Taken                                      |
|------------|--------------|--|------------|---|
|            |              | Dr. Padmaja Walvekar, Director, UDEHP and Member-Secretary welcomed the members.   | --         | --  |
|            |              | Hon. Vice-Chancellor briefed the members with the following information:   | --         | --  |
|            |              | <ul style="list-style-type: none"> <li>• As a part of KLE Society centenary celebrations, Medical Exhibition is being organized in the JNMC campus for 12 days from 21<sup>st</sup> October 2016 to 1<sup>st</sup> November 2016.</li> <li>• The University completed ten years of its existence on 13<sup>th</sup> April 2016. The University shall come out with publications / booklets in respect of the following covering the consolidated information for a period of 10 years from 13<sup>th</sup> April 2006 to 13<sup>th</sup> April 2016 so as to release the same on 13<sup>th</sup> November 2016 on the occasion of KLE Society Foundation Day. Dr. Padmaja Walvekar, Dr. Seema Hallikerimath, Dr. M.G.Dhorigol and Dr.M.S.Ganachari shall co-ordinate in consolidating the information and publication of the Booklet: <ul style="list-style-type: none"> <li>o Workshops conducted by UDEHP including DoME, DoDE, DoAE, Clinical Skill Lab, Basic Science Research Centre, etc.</li> <li>o University Guest Lectures</li> <li>o Convocations</li> </ul> </li> </ul> <p>The Agenda was taken up for further discussion and consideration.</p> |            | The Director shall brief the same in the meeting. |

|            |   |  |  |   |
|------------|---|--|--|---|
| Item No. 1 | Confirmation of the minutes of the Advisory Committee of UDEHP meeting held on 7 <sup>th</sup> December 2016.   | Confirmed.   | Noted.   | Noted.  |
| Item No. 2 | Action Taken on various resolutions adopted in the Advisory Committee of UDEHP meeting held on 7 <sup>th</sup> December 2016.   | Noted and taken on records.  | Noted.   | Noted.  |
| Item No. 3 | Reporting of the activities already conducted by UDEHP from 1 <sup>st</sup> January 2015 to 31 <sup>st</sup> March 2016 and from 1 <sup>st</sup> April 2016 to 30 <sup>th</sup> September 2016.   | Dr. Padmaja Walvekar, Director, UDEHP presented the activities already conducted by UDEHP for the period from 1 <sup>st</sup> January 2015 to 31 <sup>st</sup> March 2016 and from 1 <sup>st</sup> April 2016 to 30 <sup>th</sup> September 2016.  | Resolved to take note of the same.   | Noted.  |
| Item No. 4 | Consideration of the activities proposed to be conducted by the UDEHP from 1 <sup>st</sup> October 2016 to 31 <sup>st</sup> December 2016.  | Dr. Padmaja Walvekar, Director, UDEHP presented the details of the activities proposed to be conducted by the UDEHP from 1 <sup>st</sup> October 2016 to 31 <sup>st</sup> December 2016.   | Resolved to take note of the same.   | Noted.  |
| Item No. 5 | Reporting of the budgetary provision of Rs.5.00 lakhs to be made by the University towards conduct of various activities by the UDEHP for the financial year 2017-18.   | The Advisory Committee of UDEHP considered the proposal for budgetary provision of Rs.5.00 lakhs to be made by the University towards conduct of various activities by the UDEHP for the financial year 2017-18.   | Resolved to approve budgetary provision of Rs.5.00 lakhs to be made by the University towards conduct of various activities by the UDEHP for the financial year 2017-18. | Noted. The Finance Officer has been advised to make budgetary provision of Rs.5.00 lakhs for the same for the financial year 2017-18. |
| Item No. 6 | Reporting of the activities conducted by the respective Departments of the constituent units (DoME / DoDE / DoAE / DoNE / Research Foundation / BSRC / Dr. S.G.Desai Library) for the period from 1 <sup>st</sup> January 2015 to 31 <sup>st</sup> March 2016 and from 1 <sup>st</sup> April 2016 to 30 <sup>th</sup> September 2016. | Dr. Padmaja Walvekar, Director, UDEHP presented the activities conducted by the respective Departments of the constituent units (DoME / DoDE / DoAE / DoNE/Research Foundation / BSRC / Dr. S.G.Desai Library) for the period from 1 <sup>st</sup> January 2015 to 31 <sup>st</sup> March 2016 and from 1 <sup>st</sup> April 2016 to 30 <sup>th</sup> September 2016. | Resolved to take note of the same.   | Noted.  |

|            |  |  |                                    |  |
|------------|--|--|------------------------------------|--|
| Item No. 7 | Reporting of the activities conducted by Clinical Skill Lab for the period from 1 <sup>st</sup> January 2015 to 30 <sup>th</sup> September 2016.   | Dr. G.G.Dhorigol, Co-ordinator, Clinical Skill Lab presented the activities conducted by the Clinical Skill Lab for the period from 1 <sup>st</sup> January 2015 to 30 <sup>th</sup> September 2016.                       | Resolved to take note of the same. | Noted.   |
| Item No. 8 | Consideration of the programs / workshops to be conducted under the auspices of UDEHP for the year 2017 i.e. for the period from 1 <sup>st</sup> January to 31 <sup>st</sup> January 2017. | Dr. Padmaja Walvekar, Director, UDEHP presented the programs / workshops to be conducted under the auspices of UDEHP for the year 2017, i.e. for the period from 1 <sup>st</sup> January to 31 <sup>st</sup> January 2017. | Resolved to take note of the same. | Noted. The Calendar of Events for the year 2017 has been prepared and circulated amongst the institutions / departments. |



# KLE UNIVERSITY

(Formerly known as KLE Academy of Higher Education & Research)

[Declared as Deemed-to-be-University u/s 3 of the UGC Act, 1956 vide GoI (MHRD) Notification No.F.9-19/2000-U.3(A)]

Accredited with 'A' Grade by NAAC (2<sup>nd</sup> Cycle)

Placed in Category 'A' by MHRD (GoI)

## ಕೆ.ಎಲ್.ಇ ವಿಶ್ವವಿದ್ಯಾಲಯ

(ಕೆ.ಎಲ್.ಇ ಎಕ್ಯಾಡಮಿ ಆಫ್ ಹಾಯರ್ ಎಜ್ಯುಕೇಶನ್ ಆಂಡ್ ರಿಸರ್ಚ್ ಎಂದು ಮುಂಚೆ ಗುರುತಿಸಿದ)

[ಭಾರತ ಸರ್ಕಾರದ ಅಧಿಸೂಚನೆ ಕ್ರ: ಎಫ್.೯-೧೯/೨೦೦೦-ಯು.೩(ಎ)ರನ್ವಯ ೧೯೫೬ರ ವಿ.ಫ.ಆ.ಕಲಂ ೩ರಡಿ ಸ್ವಾಯತ್ತ ವಿಶ್ವವಿದ್ಯಾಲಯವೆಂದು ಘೋಷಿಸಲ್ಪಟ್ಟಿದೆ]

ನ್ಯಾಕ್‌ನಿಂದ 'ಎ' ಶ್ರೇಣಿ ಮಾನ್ಯತೆ ಪಡೆದಿದೆ (೨ನೇ ಸೈಕಲ್) ಮಾ.ಸಂ.ಅ.ಸ(ಭಾರತ ಸರ್ಕಾರ)ದಿಂದ 'ಎ' ವರ್ಗ ದಲ್ಲಿ ಸ್ಥಾನೀಕರಿಸಲಾಗಿದೆ

Ref. No. KLEU/MF-25/16-17/D- 4080

8<sup>th</sup> March 2017

To

The Members,  
**Advisory Committee of UDEHP,**  
KLE University,  
**Belagavi.**

Dear Sir,

**Sub :** Minutes of the meeting of the **Advisory Committee** of **UDEHP** of the KLE University held on **4<sup>th</sup> March 2017.**

Kindly find enclosed the minutes of the **Advisory Committee** of **UDEHP** of the KLE University held on **4<sup>th</sup> March 2017.**

We request you to kindly go through the same and inform the undersigned regarding modifications/corrections, if any, to be made in the same, within two weeks from the date of this letter. If no communication is received from your end, it will be presumed that you have approved the same.

Thanking you,



Yours faithfully,

**Prof. Dr. V.D.PATIL**  
Registrar

Encl: As above.

- CC to:
1. The PA to Hon. Chancellor, KLE University, Belagavi.
  2. The Special Officer to Hon. Vice-Chancellor, KLE University, Belagavi.
  3. Dr. M.S.Dhorigol, Co-ordinator, Clinical Skill Lab, KLE University, Belagavi.
  4. The Finance Officer, KLE University, Belagavi.



# KLE UNIVERSITY

(Formerly known as KLE Academy of Higher Education & Research)

[Established under Section 3 of the UGC Act, 1956 vide Government of India Notification No.F.9-19/2000-U.3 (A)]

Ref. No. KLEU/UDEHP/16-17/D-4080

4th March 2017

**PROCEEDINGS OF THE MEETING OF THE ADVISORY COMMITTEE OF UDEHP  
HELD IN THE BoM ROOM OF THE UNIVERSITY ON 04-03-2017**

**MEMBERS PRESENT:**

| Sl. No. | Names   | Designation         |
|---------|---|---------------------|
| 1.      | Dr. C.K.Kokate,<br>Vice-Chancellor<br>KLE University, Belagavi  | CHAIRMAN            |
| 2.      | Dr. V.D.Patil,<br>Registrar,<br>KLE University, Belagavi  | Member              |
| 3.      | Dr. N.S.Mahantashetti,<br>Principal,<br>J.N.Medical College, Belagavi   | Member              |
| 4.      | Dr. Alka D.Kale,<br>Principal,<br>KLE VK Institute of Dental Sciences, Belagavi   | Member              |
| 5.      | Dr. Prashant Jadar,<br>Vice-Principal,<br>Rep. Dr. B.Srinivas Prasad,<br>Principal, KLE Shri B.M.Kankanawadi Ayurveda<br>Mahavidyalaya,<br>Belagavi | Member              |
| 6.      | Dr. B.M.Patil,<br>Principal, KLE College of Pharmacy,<br>Belagavi   | Member              |
| 7.      | Dr. Sanjiv Kumar,<br>Principal, KLE Institute of Physiotherapy,<br>Belagavi   | Member              |
| 8.      | Dr. Sudha A.Raddi,<br>Principal,<br>KLE Institute of Nursing Sciences, Belagavi   | Member              |
| 9.      | Dr. R.S.Mudhol,<br>Medical Superintendent,<br>KLE Dr. Prabhakar Kore Charitable Hospital, Belagavi  | Member              |
| 10.     | Dr. Padmaja Walvekar,<br>Director, UDEHP,<br>KLE University, Belagavi   | Member<br>Secretary |
| 11.     | Dr. M.G.Dhorigol,<br>Co-ordinator, Clinical Skill Lab and<br>Professor of Anaesthesiology, JNMC, Belagavi   | Invitee             |

Dr. Padmaja Walvekar, Director, UDEHP and Member-Secretary welcomed the members.

Hon. Vice-Chancellor briefed the members with the following information:

- The Principals of the constituent units need to emphasize on participation in the UDEHP workshops by the external members.
- The details of the Resource Persons invited for the UDEHP workshops need to be highlighted in the presentation.
- The Director, UDEHP shall inform the concerned Institutions / Departments well-in-advance about the conduct of the Workshop so as to ensure successful conduct of the same with participation by the Resource Persons.
- The Principals of the constituent units / Heads of the University Departments shall ensure that the events / programs / workshops are conducted strictly in accordance with the Annual Calendar of Events without giving scope for reschedulement. They shall inform the Principals / UDEHP Co-ordinators / Resource Persons of the Workshops / Functions well-in-advance to ensure their participation.
- The Principals of the constituent units shall motivate the faculty members / Ph.D. Research Scholars and students to visit the Library so that the ICT facilities provided by the University are effectively utilized. They shall also advise the Heads of the Departments to conduct EBM / case presentations in the Library only.

The Agenda was taken up for further discussion and consideration.

Item No. 1 : *Confirmation of the minutes of the Advisory Committee of UDEHP meeting held on 18<sup>th</sup> October 2016.*

- **Confirmed.**

Item No. 2 : *Action Taken on various resolutions adopted in the Advisory Committee of UDEHP meeting held on 18<sup>th</sup> October 2016.*

- **Noted and taken on records.**

Item No. 3 : ***Reporting of the activities already conducted by the UDEHP from 1<sup>st</sup> October 2016 to 28<sup>th</sup> February 2017.***

Dr. Padmaja Walvekar, Director, UDEHP presented the activities already conducted by UDEHP for the period from 1<sup>st</sup> October 2016 to 28<sup>th</sup> February 2017.

**Resolution:**

Resolved to take note of the same.



Item No. 4 : ***Reporting of the activities to be conducted by the UDEHP from 1<sup>st</sup> March 2017 to 30<sup>th</sup> June 2017.***

Dr. Padmaja Walvekar, Director, UDEHP presented the details of the activities proposed to be conducted by the UDEHP from 1<sup>st</sup> March 2017 to 30<sup>th</sup> June 2017.

**Resolution:**

Resolved to take note of the same.

Item No. 5 : ***Reporting of the activities conducted by the respective Departments of the constituent units (DoME / DoDE / DoAE / DoNS / Research Foundation / BSRC / Dr. S.G.Desai Library) for the period from 1<sup>st</sup> October 2016 to 28<sup>th</sup> February 2017.***

Dr. Padmaja Walvekar, Director, UDEHP presented the details of the activities conducted by the respective Departments of the constituent units (DoME/DoDE/DoAE/DoNS / Research Foundation / BSRC / Dr. S.G.Desai Library) for the period from 1<sup>st</sup> October 2016 to 28<sup>th</sup> February 2017.

**Resolution:**

Resolved to take note of the same.

Item No. 6 : ***Reporting of the activities conducted by Clinical Skill Lab for the period from 1<sup>st</sup> October 2016 to 28<sup>th</sup> February 2017.***

Dr. M.G.Dhorigol, Co-ordinator, Clinical Skill Lab presented the activities conducted by the Clinical Skill Lab for the period from 1<sup>st</sup> October 2016 to 28<sup>th</sup> February 2017.

**Resolution:**

Resolved to take note of the same.

Item No. 7 : ***Reporting of release of Calendar of Events for 2017.***

The Chairman informed that the Calendar of Events of the University Department of Education for Health Professionals (UDEHP) for the year 2017 has been released and the same has been sent to the concerned Institutions / Departments.

**Resolution:**

Resolved to take note of the same.

Item No. 8 : **Any other subject with the permission of the Chair.**

Item No. 1 : **Conduct of Orientation Programs for the non-teaching employees of the University and its constituent units.**

The Chairman informed that there is a need to conduct Orientation Programs for the non-teaching employees of the University and its constituent units mainly to get acquainted with the procedural facilities / accounts training / communication skills / soft skills, maintenance of records, etc. It was suggested to conduct four such workshops by UDEHP with a target group of 30 employees per workshop in the Dr. S.G.Desai Library (Digital Library) exclusively for the benefit of the non-teaching employees.

**Resolution:**

Resolved to constitute a Committee comprising of the following members to prepare the plan of action including schedule, resource persons, title, etc.:

- |  |              |
|--|--------------|
| 1. Dr. Padmaja Walvekar, Director, UDEHP ... | Chairperson  |
| 2. Shri S.G.Patil, Administrator, KLEU ...   | Co-ordinator |
| 3. Dr. B.M.Patil, Principal, KLE CoP ...     | Member       |
| 4. Dr. Sanjiv Kumar, Principal, IoPT ...     | Member       |
| 5. Dr. Sudha A.Raddi, Principal, IoNS ...    | Member       |
| 6. CA S.M.Jotawar, Finance Officer, KLEU ... | Member       |

*Prasadkhar*

**MEMBER-SECRETARY**

*46*  
**REGISTRAR**

*Car*

**CHAIRMAN**





# KLE UNIVERSITY

(Formerly known as KLE Academy of Higher Education & Research, Belagavi)  
[Declared as Deemed-to-be-University u/s 3 of the UGC Act, 1956 vide Government of India Notification No.F.9-19/2000-U.3 (A)]  
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Office of the Registrar, KLE University,  
JNMC Campus, Nehru Nagar, Belagavi-590 010, Karnataka State, India

☎: 0831-2444444 FAX: 0831-2493777 Web: <http://www.kleuniversity.edu.in> E-mail: [info@kleuniversity.edu.in](mailto:info@kleuniversity.edu.in)

Ref. No. KLEU/UDEHP/MF-25/15-16/D-3094

19<sup>th</sup> November 2015

## MEETING NOTICE

I am directed to convene the meeting of the *Advisory Committee* of the *University Department of Education for Health Professionals (UDEHP)* on **Monday, the 7<sup>th</sup> December 2015** at **3.00 PM** in the **Board of Management Room** of the University to discuss the following subjects:

### A G E N D A

1. Confirmation of the minutes of the Advisory Committee of UDEHP meeting held on 4<sup>th</sup> May 2015.
2. Action Taken on various resolutions adopted in the Advisory Committee of UDEHP meeting held on 4<sup>th</sup> May 2015.  
- *Action Taken Report is enclosed (Annexure-I).*

#### Agenda for information:

3. Reporting of the activities already conducted by UDEHP from 1<sup>st</sup> January 2015 to 30<sup>th</sup> November 2015.  
- *Presentation by Director, UDEHP.*
4. Reporting of the activities proposed to be conducted during the year 2016 (1<sup>st</sup> January to 31<sup>st</sup> December 2016)  
- *Presentation by Director, UDEHP.*
5. Reporting of the release of 2<sup>nd</sup> Issue of KLE Edu-Cause UDEHP News-bulletin on 15<sup>th</sup> August 2015.  
- *Briefing by Director, UDEHP.*
6. Reporting of the activities conducted by the Clinical Skill Lab for the period from 1<sup>st</sup> May 2015 to 30<sup>th</sup> November 2015.  
- *Presentation by Dr. M.G.Dhorigol, Co-ordinator, Clinical Skill Lab.*
7. Consideration of budgetary provision to be made for conduct of UDEHP workshops / programs for the financial year 2016-17.
8. Any other subject with the permission of the Chair.

The meeting will be chaired by the **Hon. Vice-Chancellor.**

Kindly make it convenient to attend the meeting.



*V.D.P.*  
**Prof. Dr. V.D.PATIL**  
Registrar

To

1. The Members, Advisory Committee of UDEHP, KLE University, Belagavi.
2. Dr. M.G.Dhorigol, Co-ordinator, Clinical Skill Lab and Professor & Head of Anaesthesiology, J.N.Medical College, Belagavi.

CC to : The Special Officer to Hon. Vice-Chancellor, KLE University, Belagavi.

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## KLE UNIVERSITY

ACTION TAKEN REPORT ON VARIOUS RESOLUTIONS OF THE ADVISORY COMMITTEE OF UDEHP HELD IN THE BOARD OF MANAGEMENT ROOM THE UNIVERSITY ON 4<sup>th</sup> MAY 2015

| Agenda No. | Subject/Item  | Discussion/Briefing   | Resolution                         | Action Taken             |
|------------|---|---|------------------------------------|--------------------------|
|            |   | Dr. Jyoti M.Nagmoti, Director, UDEHP and Member-Secretary welcomed the members.<br>The Agenda was taken up for further discussion and consideration.  | --                                 | --                       |
| Item No. 1 | <i>Confirmation of the minutes of the Advisory Committee of UDEHP meeting held on 3<sup>rd</sup> November 2014.</i>                 | Confirmed.  | Noted.                             | Noted.                   |
| Item No. 2 | <i>Action Taken on various resolutions adopted in the Advisory Committee of UDEHP meeting held on 3<sup>rd</sup> November 2014.</i> | Noted and taken on records.   | Noted.                             | Noted.                   |
| Item No. 3 | <i>Reporting of release of UDEHP Brochure for the year 2015.</i>  | Dr. Jyoti M.Nagmoti, Director, UDEHP informed that the UDEHP Brochure for the year 2015 has been released in the last week of December 2014 and the same has been circulated amongst the constituent units / institutions apart from disseminating the same on the website of the University. | Resolved to take note of the same. | Noted and complied with. |

|            |   |  |   |  |
|------------|---|--|---|--|
| Item No. 4 | <i>Reporting of the activities conducted by UDEHP from 1<sup>st</sup> November 2014 to 30<sup>th</sup> April 2015.</i>                              | Dr. Jyoti M.Nagmoti, Director, UDEHP presented the details of the activities conducted by UDEHP from 1 <sup>st</sup> November 2014 to 30 <sup>th</sup> April 2015.   | Resolved to take note of the same. While taking note of the same, it was suggested to prepare and make well-focussed consolidated presentation of all the faculty-wise educational activities (not exceeding ten minutes) conducted by the respective institutions including Dr. PK Basic Science Research Centre, Clinical Skill Lab and Dr. S.G.Desai Library) for the period from 1 <sup>st</sup> April 2010 to 30 <sup>th</sup> April 2015 for the NAAC re-accreditation. The Director, UDEHP shall ensure that the consolidated information to be presented tallies with the information furnished in the SSR. | Noted and complied with.   |
| Item No. 5 | <i>Reporting of the activities conducted by the alumni of PGDHPE.</i>   | Dr. Jyoti M.Nagmoti, Director, UDEHP presented the activities conducted by the alumni of PGDHPE.   | Resolved to take note of the same.  | Noted.   |
| Item No. 6 | <i>Reporting of the activities conducted by the Clinical Skill Lab for the period from 1<sup>st</sup> April 2010 to 30<sup>th</sup> April 2015.</i> | Dr. M.S.Dhorigol, Co-ordinator, Clinical Skill Lab presented the activities conducted by the Clinical Skill Lab for the period from 1 <sup>st</sup> April 2010 to 30 <sup>th</sup> April 2015.                 | Resolved to take note of the same.  | Noted.   |
| Item No. 7 | <i>Consideration of conduct of international conference on Health Profession Education on the occasion of centenary year of the KLE Society.</i>    | Dr. S.S.Goudar, Professor of Physiology presented the details of the Conference proposed to be conducted on Health Profession Education on the occasion of centenary year of the KLE Society in February 2016. | Resolved to approve conduct of the Conference on Health Profession Education on the occasion of centenary year of the KLE Society in February 2016. Dr. S.S.Goudar agreed to submit a detailed proposal in this regard to the University.   | Noted. The Director, UDEHP shall inform the same in the meeting. |
| Item No. 8 | <i>Consideration of the minutes of the meeting of the Monitoring Committee of the UDEHP held on 30-10-2014.</i>                                     | The Advisory Committee considered the minutes of the meeting of the Monitoring Committee of the UDEHP held on 30-10-2014 as enclosed to the Agenda.  | Resolved to approve the minutes of the Monitoring Committee of the UDEHP held on 30-10-2014.  | Noted.   |



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☎: 0831-2444444 FAX: 0831-2493777 Web: <http://www.kleuniversity.edu.in> E-mail: [info@kleuniversity.edu.in](mailto:info@kleuniversity.edu.in)

Ref. No. KLEU/UDEHP/15-16/D-4363

12<sup>th</sup> December 2015

To

The Members,  
Advisory Committee of UDEHP,  
KLE University,  
Belagavi.

Dear Sir,

**Sub :** Minutes of the meeting of the **Advisory Committee** of **UDEHP** of the KLE University held on **7<sup>th</sup> December 2015**.

Kindly find enclosed the minutes of the **Advisory Committee** of **UDEHP** of the KLE University held on **7<sup>th</sup> December 2015**.

We request you to kindly go through the same and inform the undersigned regarding modifications/corrections, if any, to be made in the same, within two weeks from the date of this letter. If no communication is received from your end, it will be presumed that you have approved the same.

Thanking you,

Yours faithfully,



Prof. Dr. V.D.PATIL  
Registrar

Encl: As above.

- CC to:
1. The PA to Hon. Chancellor, KLE University, Belagavi.
  2. The Special Officer to Hon. Vice-Chancellor, KLE University, Belagavi.
  3. Dr. M.S.Dhorigol, Co-ordinator, Clinical Skill Lab, KLE University, Belagavi.
  4. The Finance Officer, KLE University, Belagavi.

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Ref. No. KLEU/UDEHP/15-16/D-

7<sup>th</sup> December 2015

*PROCEEDINGS OF THE MEETING OF THE **ADVISORY COMMITTEE OF UDEHP**  
HELD IN THE **BoM ROOM** OF THE UNIVERSITY ON **07-12-2015***

**MEMBERS PRESENT:**

| Sl. No. | Names   | Designation      |
|---------|---|------------------|
| 1.      | Dr. C.K.Kokate,<br>Vice-Chancellor<br>KLE University, Belagavi  | CHAIRMAN         |
| 2.      | Dr. V.D.Patil,<br>Registrar,<br>KLE University, Belagavi  | Member           |
| 3.      | Dr. Alka D.Kale,<br>Principal,<br>KLE VK Institute of Dental Sciences, Belagavi                           | Member           |
| 4.      | Dr. B.Srinivas Prasad,<br>Principal, KLE Shri B.M.Kankanawadi Ayurveda Mahavidyalaya,<br>Belagavi         | Member           |
| 5.      | Dr. V.P.Rasal,<br>Principal, KLE College of Pharmacy,<br>Belagavi   | Member           |
| 6.      | Dr. Sudha A.Raddi,<br>Principal,<br>KLE Institute of Nursing Sciences, Belagavi                           | Member           |
| 7.      | Dr. Jyoti M.Nagmoti,<br>Director, UDEHP,<br>KLE University, Belagavi                                      | Member Secretary |
| 8.      | Dr. M.G.Dhorigol,<br>Co-ordinator, Clinical Skill Lab and<br>Professor of Anaesthesiology, JNMC, Belagavi | Invitee          |

Dr. Jyoti M.Nagmoti, Director, UDEHP and Member-Secretary welcomed the members.

Hon. Vice-Chancellor briefed the members with the following information:

- The Principals shall submit the information as regards to the programs / activities to be conducted by their respective Departments (DoME, DoDE, DoAE, DoNE, etc.) and Clinical Skill Lab during 2016 for professional growth and development of the faculty members and the same be included in the Calendar of Events.
- The programs and activities are to be conducted strictly in accordance with the Calendar of Events.

As a part of KLE Society's Centenary celebrations, the University shall organize following programs:

- The University shall organize a one-day National Symposium on 'Human Rights in Health Services' in April 2016 inviting external experts like Justice (Retd.) S.R.Bannurmath, Dr. Meena R.Chandawarkar, Prof. Harugopal, Tata Institute of Social Sciences, etc.
- The University shall also organize an Exhibition depicting the strengths of the University in terms of human resource and the infrastructure, unique achievements by the faculty members / University and its constituent units in the year 2016, etc.
- All the activities conducted by the University and its constituent be personally monitored by the respective Principals.
- The University shall constitute Advisory Committee consisting of the following members for successful conduct of the aforesaid two events:

|                                   |          |
|-----------------------------------|----------|
| 1. Registrar, KLE University      | Chairman |
| 2. Principal, J.N.Medical College | Member   |
| 3. Principal, KLE VK IDS          | Member   |
| 4. Principal, KLE CoP, Belagavi   | Member   |
| 5. Principal, KLE IoPT            | Member   |
| 6. Principal, KLE IoNS            | Member   |
| 7. Principal, KLE Shri B.M.K.A.M. | Convener |

**Resolution:**

Resolved to take note of the same.

Item No. 5 : **Reporting of the release of 2<sup>nd</sup> Issue of KLE Edu-Cause UDEHP News-bulletin on 15<sup>th</sup> August 2015.**

Dr. Jyoti M.Nagmoti, Director, UDEHP briefed regarding release of 2<sup>nd</sup> Issue of KLE Edu-Cause UDEHP News-bulletin on 15<sup>th</sup> August 2015.

**Resolution:**

Resolved to take note of the same.



Item No. 6 : **Reporting of the activities conducted by the Clinical Skill Lab for the period from 1<sup>st</sup> May 2015 to 30<sup>th</sup> November 2015.**

Dr. M.G.Dhorigol, Co-ordinator, Clinical Skill Lab presented the activities conducted by the Clinical Skill Lab for the period from 1<sup>st</sup> May 2015 to 30<sup>th</sup> November 2015.

**Resolution:**

Resolved to take note of the same.



**MEMBER-SECRETARY**



**REGISTRAR**



**CHAIRMAN**

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